

BEFORE

NEW HOPE BOROUGH COUNCIL

In Re: Work Session

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MONDAY, FEBRUARY 5, 2018

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A public meeting was held at the Borough Municipal Building, 125 New Street, New Hope, Pennsylvania 18938, commencing at 4:00 p.m. on the day and date above set forth, before Tara Wilson, Professional Reporter and Notary Public in and for the Commonwealth of Pennsylvania.

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DOYLESTOWN, PENNSYLVANIA 18901

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1 BOROUGH COUNCIL:
 2 Alison Kingsley, President
 3 Connie Gering, Vice-President
 4 Laurie McHugh, President Pro Tem
 5 Peter Meyer
 6 Ken Maisel
 7 Dan Dougherty
 8 Tina Leifer Rettig
 9 ALSO PRESENT:
 10 Chief Michael Cummings
 11 New Hope Police Department
 12
 13 Karen MacNair, Gilmore Associates
 14
 15 Jim Ennis, Zoning Officer
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1 MS. KINGSLEY: Call the meeting to
 2 order. Roll call.
 3 Connie Gering?
 4 MS. GERING: Here.
 5 MS. KINGSLEY: Peter Meyer?
 6 MR. MEYER: Here.
 7 MS. KINGSLEY: Laurie McHugh?
 8 MS. McHUGH: Here.
 9 MS. KINGSLEY: Ken Maisel?
 10 MR. MAISEL: Here.
 11 MS. KINGSLEY: Tina Rettig?
 12 MS. RETTIG: Here.
 13 MS. KINGSLEY: Dan Dougherty,
 14 momentarily. Two members of our community and
 15 our engineer and staff. So a couple of changes
 16 to the agenda. Real quick, Item 3 will be the
 17 Bucks County Planning Commission, so that we
 18 actually -- I don't even see them here, right?
 19 No. So they hopefully will be showing up, they
 20 will be Item 3.
 21 Item 4 will then be the revision of the
 22 financial priorities and Item 5 will be reviewing
 23 and contemplating some board and committee
 24 operating guidelines, and that be followed by an
 25 executive session for legal and financial.

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1 MS. McHUGH: So the original agenda is
 2 gone?
 3 MS. KINGSLEY: No, it's just adding to
 4 --
 5 MR. MAISEL: Call to order is the same.
 6 MS. KINGSLEY: Yeah, call to order was
 7 the same.
 8 MS. GERING: Do you have a report for
 9 council president?
 10 MS. KINGSLEY: No.
 11 MS. GERING: That was it, okay.
 12 MS. KINGSLEY: Although -- so let's
 13 start, 'cause I know the engineers are on the
 14 schedule for another meeting with an update on
 15 the South Main Street crosswalk and also the
 16 canal interface.
 17 It's all yours, Karen.
 18 MS. MacNAIR: So we brought a couple of
 19 the plans with us so that you guys can see, it'll
 20 be the same thing that's up in here.
 21 MS. KINGSLEY: I have only one comment
 22 to start, that the wheels on this bicycle are not
 23 round, just so you know.
 24 Proceed.
 25 MR. SHINTON: I'm Matt Shinton from

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1 Gilmore Associates, I'm the transportation
2 engineer. I took over this grant project with
3 Karen. I just want to give you a quick update of
4 kind of where we stand. The original grant
5 agreement was signed on 11/5/2015. We have three
6 years to complete the grant, that includes
7 construction all the way through any of our
8 close-out documentation, which would give us a
9 deadline of November 5th, 2018 to get this
10 completed.

11 I have reached out to PennDOT, who's
12 administering this grant, to see if we can get an
13 extension due to some circumstances that are out
14 of our control as to why some of this design has
15 changed and I've not heard back up. And I'm
16 gonna follow up again with them this week, so
17 we're gonna try to get that. We have 12 or 13
18 property owner consents that we need to construct
19 the project that we've designed. There's just
20 one outstanding property, which also includes the
21 traffic signal easement that will be part of the
22 discussion we're going to have at South Main
23 Street. The total award from the state was
24 \$126,700, so --

25 MS. KINGSLEY: Is the consent that's

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1 outstanding from the east or west side of --

2 MR. SHINTON: It's for the west side.
3 Sorry, I always look at the plan and have to
4 reorder myself. It's for the west side where the
5 four or five condo shops are not --

6 MS. KINGSLEY: Yep.

7 MR. SHINTON: Where the restaurant is.
8 So the other sheet in here just kind of an
9 overview of what we had originally proposed in
10 2014 when we got the grant awarded. It shows the
11 project location, which is Parry Street, Ferry
12 Street, Mechanic Street sitting across on South
13 Main Street. And South Main Street is along that
14 the one we're talking about today.

15 So a little bit of background on that,
16 is that originally it was proposed as a
17 rectangular rapid flashing beacon, which is a
18 small low-impact flasher, pedestrian flasher. So
19 when somebody came up to the signal -- or up to
20 the crossing they could push a push button just
21 like a traffic signal, yellow lights would flash
22 in a rapid fashion, bring attention to them and
23 people would slow down and let them cross.

24 There was an interim approval by the
25 Federal Highway Association and see, about a year

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1 ago or so, they found out that somebody had
2 patented -- about three companies had patented
3 that technology, which is not allowed under
4 federal approval, so they began a court process
5 into not -- I guess, unapproving what they had
6 previously approved. In December, late December
7 they finally gave a final ruling that said
8 nobody's really budging on either side, it kind
9 of became a standoff and the federal government
10 said we're not going to approve it anymore, it
11 comes out of the manual of the Uniformed Traffic
12 Control Devices and we can no longer put it.

13 So it kind of put us in this situation
14 where we now had the discussion as to well, what
15 would the alternative design be. And that's
16 where I think some of you have seen the diagram
17 that has floated around is what PennDOT has been
18 sort of suggesting as their alternative.

19 So I'm here to answer many questions
20 that I can and if I don't have the answers, I
21 will certainly get them for you.

22 MS. GERING: Do we technically need a
23 signal there?

24 MR. SHINTON: We highly recommend the
25 signal being there because right now all the

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1 on-street parking, it would be very hard for a
2 car to, as it's coming down, to see that there is
3 people coming across there, there's no --
4 especially on the west side. We're proposing a
5 bump-out on the east side, which will bring
6 people out so people can see that hey, somebody's
7 crossing the street on the west side. It's right
8 up against the curb, so if somebody were to come
9 there and decide they want to cross, if they
10 didn't look before they turned down the street,
11 they would walk right out into traffic.

12 MS. GERING: To be utmost respectful,
13 have you been here on a Saturday or a Sunday in
14 New Hope?

15 MR. SHINTON: Yes. People cross all
16 over the place.

17 MS. GERING: That's not the point.
18 Traffic doesn't move. You don't need a signal
19 and you don't need, you know, whatever it is
20 there. Maybe a crosswalk with some color that
21 will distinguish that there's a crosswalk there
22 might be helpful. Traffic's not moving so to put
23 a signal that's gonna slow traffic down is really
24 a waste of money and actually, in my personal
25 opinion, we're trying to clean up our

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1 streetscape, it's definitely not what I
 2 personally would like to see.
 3 MR. MEYER: Can I add to that? The
 4 bump-out makes a lot of sense or maybe even
 5 losing a parking space, I'm not overly worried
 6 about that; but on the other side, the west side
 7 where we can't have a bump-out because it's right
 8 up against the sidewalk, there are no cars.
 9 Therefore, is nobody coming out on to the street
 10 from between cars, so that then adds to my sense,
 11 you know, when I add on top of the issue of it
 12 being five to ten mile an hour speeds.
 13 MS. GERING: If that.
 14 MR. MEYER: I think that this is
 15 totally and utterly unnecessary and I certainly
 16 have objections to what PennDOT is insisting we
 17 put in there if we put something in. And if that
 18 means we can't put in a crosswalk then I guess we
 19 can't put in a crosswalk, but I still think
 20 bright colors of some sort in terms of
 21 contrasting with the pavement and just call, you
 22 know, with the -- what the British would call
 23 zebra crossings, would make a heck of a lot more
 24 sense and just leave it.
 25 By the way in case you don't know it,

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1 PennDOT, they are gonna issue updated guidance in
 2 five weeks from now, which I mean, it is kind of
 3 what it is at this point, we're kind of at the
 4 mercy of the State and the Federal Highway
 5 Association.
 6 MS. MacNAIR: And I guess the other
 7 option would be that you could just not do the
 8 crosswalk at this location.
 9 MS. GERING: Can we put the crosswalk
 10 somewhere else in town?
 11 MS. RETTIG: Can we put a crosswalk
 12 with just sign markings and not a flashing light?
 13 MS. GERING: They cross anyway.
 14 MR. SHINTON: We'd have to evaluate a
 15 different location for that. Under this grant,
 16 probably not. We certainly could look at moving
 17 it somewhere else and there are other grant
 18 opportunities that are out that would pay for
 19 similar installation. So if there's another idea
 20 that council has that they want to, you know,
 21 pursue a crosswalk somewhere else, we can remove
 22 this from the project. All the money that we
 23 would've spent here would go to the rest of the
 24 project and make sure that everything, you know,
 25 is kind of covered out there. And then we could

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1 did you know that statistically more people get
 2 killed at zebra crossings in England than any
 3 place else?
 4 MR. SHINTON: That is true. In an
 5 unsignalized or not at an intersection painted
 6 crosswalk, there is higher instance of accidents
 7 because people feel like if it's painted, it's
 8 safe. So that's the reason that we're highly
 9 recommending that a signal be put in there.
 10 And to your point about traffic, yeah,
 11 Saturday and Sunday it may be slower, but now
 12 we're thinking about what about a Tuesday at
 13 lunchtime or, you know, a Wednesday evening.
 14 STEVEN COPPENS: Or a Friday at two in
 15 the morning.
 16 MR. SHINTON: Yeah, or a Friday at two
 17 in the morning or any other time. I think it all
 18 plays in, even though, you know, speed limit is
 19 25 out there people aren't gonna always follow
 20 the speed limit. It does bring enhanced
 21 pedestrian safety.
 22 MS. GERING: So what are our other
 23 options other than the ugly signal?
 24 MR. SHINTON: Basically you're looking
 25 at the ugly signal right now. We did talk to

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1 look into sort of another grant funding
 2 opportunity that would give the borough a
 3 pedestrian crossing, maybe that we have some more
 4 guidance on this whole pedestrian signal issue
 5 from the federal government by then.
 6 MR. MEYER: Or from PennDOT that says
 7 it's going to have something different five
 8 weeks?
 9 MR. SHINTON: Yeah.
 10 MS. KINGSLEY: Do you know if there's
 11 anything else in the pipeline in terms of a
 12 signal option?
 13 MR. SHINTON: Right now we don't. The
 14 option that the Federal Highway Administration's
 15 giving is what's called a hawk beacon. Basically
 16 it requires people to stop for pedestrians. So
 17 instead of yellow lights they're red lights;
 18 however, in Pennsylvania the vehicle code says if
 19 the signal indication's out, you have to assume
 20 that it's a stop. So where the tricky part on
 21 that is, is that signal doesn't flash all the
 22 time, it goes off when nobody's there. So then
 23 it would default become a stop, so they'd have to
 24 change the vehicle code before they would be able
 25 to permit this, which could also be another

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1 monumental task.
 2 MS. KINGSLEY: Do you have any
 3 thoughts?
 4 MS. MCHUGH: Go ahead.
 5 MR. MAISEL: I guess it's from a
 6 mechanical standpoint is the -- without the
 7 extension, is this all doable? I mean, if we
 8 were to go ahead with it the way it's been
 9 planned, could you get done by the time frame
 10 without an extension?
 11 MR. SHINTON: That we're not sure,
 12 'cause we need one more property owner, we had
 13 him on the hook in early December. We've trying
 14 to follow up with him almost every week, every
 15 other week. We need a traffic signal -- the
 16 borough needs a traffic signal user permit and
 17 also needs to sign off for us to do concrete work
 18 in front of his property.
 19 MS. MacNAIR: But if we could get that
 20 this month --
 21 MR. SHINTON: But if we could get
 22 that --
 23 MS. MacNAIR: -- then we can meet that
 24 deadline, the current deadline without an
 25 extension.

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1 MR. SHINTON: Yes, if we can get the
 2 property owner --
 3 MS. MCHUGH: As long as we get that
 4 property owner.
 5 MS. KINGSLEY: But without the
 6 crosswalk, you don't need that property owner's
 7 approval?
 8 MR. SHINTON: Yeah.
 9 MS. MacNAIR: Correct.
 10 MS. KINGSLEY: So then we're good to go
 11 now.
 12 MR. MAISEL: Then the other thing I
 13 wanted to ask was the dollars that would not be
 14 spent, where do those dollars -- are they lost or
 15 how is that --
 16 MR. SHINTON: I guess it depends on how
 17 the rest of the project kind of plays out. So
 18 especially since this was done in 2014 when we
 19 did the grant estimate we were assuming
 20 construction would go through a lot sooner.
 21 Construction prices have gone up a little bit, so
 22 the money that we don't use with the crosswalk
 23 would go back in sort of the pool for this grant
 24 and whatever we used, we used. We're pretty sure
 25 that we're at the 30 percent match, which is what

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1 MR. MAISEL: So if you got it within
 2 three weeks, you feel comfortable that you could
 3 as planned with the traffic --
 4 MS. MacNAIR: With the current plans,
 5 yes.
 6 MR. SHINTON: It would be tight, but we
 7 could get it done.
 8 MS. MacNAIR: Yeah.
 9 MR. MAISEL: Okay. The other thing I
 10 wanted to ask --
 11 MS. KINGSLEY: Well, on that same note
 12 before you go on -- if we remove this, do we need
 13 additional approval and will that still keep us
 14 under the November 5th completion deadline or
 15 not?
 16 MR. SHINTON: It will still keep us on
 17 the November. We had two, maybe three minor
 18 outstanding comments from PennDOT that we had to
 19 address mainly due to the Ferry Street where
 20 we've changed kind of how many curb ramps we're
 21 putting in the new Logan Inn project and we could
 22 address those and we would be pretty confident
 23 that we'd be going --
 24 MS. KINGSLEY: So with or without, you
 25 feel we can complete this by November 5th?

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1 the borough would need to provide was a 30/70
 2 match, I believe, at that time. So the borough
 3 would have 30 percent of the total project
 4 commitment then the state would pay off the other
 5 70 percent as long as it doesn't exceed the
 6 126,700.
 7 MR. MAISEL: I mean, one would think
 8 that we would not be utilizing it without that
 9 major piece of this relatively speaking, not
 10 being utilized, where would that 10 or \$20,000
 11 go? I mean, where --
 12 MR. SHINTON: If you don't use that 10
 13 or 20 it goes back to the state.
 14 MR. DOUGHERTY: Question. The
 15 crosswalk on South Main is crossing Main Street
 16 and that sort of the recommendation there is that
 17 since it's gonna have the lines going across, we
 18 should have lights?
 19 MR. SHINTON: Yes.
 20 MR. DOUGHERTY: But at the corner of
 21 Mechanic and Main, there's a crosswalk there and
 22 also a crosswalk on North Main going across the
 23 same street, virtually the same amount of
 24 traffic, but there's no lights required for that?
 25 MR. SHINTON: Because they're at an

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1 intersection.
 2 MS. KINGSLEY: Mid-block.
 3 MR. SHINTON: So the one on South Main
 4 is considered by PennDOT to be a mid-block
 5 intersection.
 6 MR. DOUGHERTY: It is potentially or
 7 anything possible since the Odette's is being
 8 moved to the corner lot there, would it be
 9 permissible perhaps to have a crosswalk at that
 10 point across to the other side of Main Street
 11 without lights there? 'Cause that's an
 12 intersection, correct?
 13 MS. MacNAIR: That's not in the
 14 Odette's design right now. I believe what
 15 council had asked them for was a streetscape plan
 16 for that area, so it could be in that plan, but
 17 it's not currently in their plan, so --
 18 MR. DOUGHERTY: I'm just saying would
 19 that be permissible in that intersection?
 20 MR. SHINTON: Is it heading --
 21 MS. MacNAIR: Is that New Street and
 22 Riverwoods --
 23 MR. DOUGHERTY: Without lights?
 24 MS. MacNAIR: So it's like a --
 25 MS. KINGSLEY: It's where the point is.

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1 out to PennDOT and said, do they have a take on
 2 whether or not they would take the mid-block out
 3 and still give all the money that they, you
 4 know -- that the borough had asked for and they
 5 said, yes. So we already confirmed with them
 6 that if we take the mid-block crossing out, we
 7 will still be funded the same way that we were
 8 funded before.
 9 MS. KINGSLEY: Laurie, do you have any
 10 comments?
 11 MS. McHUGH: No.
 12 MS. KINGSLEY: All right.
 13 So, Connie, I think you and Peter
 14 are for taking it out?
 15 MS. GERING: Oh, I am totally for
 16 taking it out.
 17 MR. DOUGHERTY: We don't vote?
 18 MS. KINGSLEY: No, we can't vote
 19 tonight. We can have a consensus and we can put
 20 it on the agenda for the general meeting for a
 21 vote.
 22 MR. DOUGHERTY: It was generally agreed
 23 that we will vote on something like this --
 24 MS. KINGSLEY: Yes.
 25 MR. DOUGHERTY: -- at the meeting, so

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1 MR. SHINTON: That's where New Street
 2 ends at Main Street, right?
 3 MS. MacNAIR: Yes.
 4 MR. DOUGHERTY: It's far more busy --
 5 it's a very busy corner because traffic is flying
 6 around.
 7 MS. RETTIG: Well, that's where
 8 traffic's coming, plus you have coming off the
 9 Towpath, the path that the bicyclists come on New
 10 Street, the VFW lot is back there.
 11 MS. KINGSLEY: Karen, did you transfer
 12 this to that location without the superflasher
 13 because it's really more of an intersection?
 14 MR. SHINTON: We could, but we would
 15 have to go out and get a survey and repermit that
 16 intersection. It would probably add six to
 17 twelve months on the project.
 18 MS. MacNAIR: Right. It wouldn't be
 19 able to be completed in the current time frame.
 20 MR. DOUGHERTY: But this is totally
 21 severable we could do three out of four not that
 22 one?
 23 MR. SHINTON: Yeah, 'cause I believe
 24 council discussed before whether they wanted the
 25 flasher or not wanted the flasher. We reached

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1 we'll say.
 2 MS. KINGSLEY: Yeah, I'd like to. In
 3 the interest of moving this forward and trying to
 4 meet the November 5th deadline, if there's a
 5 general feeling here that the vote would be
 6 approved, I'd like to be able to give the
 7 engineers some direction today on this as to, do
 8 we like it or not like it.
 9 MS. McHUGH: I don't like the light, I
 10 think it's --
 11 MS. RETTIG: The light is the diagram
 12 that we all saw, that thing, I'm not a fan of
 13 that.
 14 MS. MacNAIR: With the understanding
 15 that no light means no crosswalk, correct?
 16 MS. KINGSLEY: Right. Okay.
 17 Any comment from the public? Steve.
 18 STEVEN COPPENS: I just have a
 19 question. The South Main Street crosswalk, why
 20 don't you just move it down to that -- what is
 21 that? The entrance to Waterloo Street there?
 22 MS. KINGSLEY: Right. Well, that the
 23 question Dan actually brought it up that if we
 24 move it to another location what would it do to
 25 the application and the answer is, it'll push it

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1 back six months to a year.
 2 MR. DOUGHERTY: Is that true, though,
 3 that was moving it down to a place that you had
 4 not previously surveyed. Have you surveyed the
 5 Waterloo intersection?
 6 MR. SHINTON: No, we have not. We just
 7 targeted right that area.
 8 MS. KINGSLEY: One at a time.
 9 Ed?
 10 ED DUFFY: I support Connie in what she
 11 is saying about the crosswalk for no crosswalks.
 12 MS. KINGSLEY: Susan, you have any
 13 thoughts on the crosswalk?
 14 SUSAN TAYLOR: How do you cross 35
 15 people from the Towpath over to South Main Street
 16 sidewalk. Last Wednesday night. It would seem
 17 that in the future you want to think about a
 18 flashing intersection because it's a bit of a
 19 blind curve, that's --
 20 MS. KINGSLEY: I think you're in a
 21 different spot, but I hear you. So, but going
 22 forward, I think to Susan's point look as we look
 23 at the rest of the town, we really need to
 24 address all the areas where people do cross and
 25 create more marked crossings. And I think we

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1 about to open again, so if council is considering
 2 other locations that they'd like pedestrian
 3 crossings, it's a really good grant to go for. I
 4 think we just got it for Bridge Street?
 5 MS. MacNAIR: Yes.
 6 MS. KINGSLEY: Which grant was that?
 7 MR. SHINTON: It's CFA DCED.
 8 MS. MacNAIR: CFA, PennDOT, DCED, Yeah.
 9 MR. DOUGHERTY: I just have a small
 10 question about -- if it's okay. On the Mechanic
 11 Street crosswalk, was there a conscious -- I'm
 12 sure there was a very conscious decision that to
 13 not permit a crosswalk to go from -- to not it on
 14 all four ways?
 15 MR. SHINTON: Yeah.
 16 MR. DOUGHERTY: 'Cause right now you're
 17 saying, if I was to come on that corner and I
 18 want to get on the other side, you're forcing me
 19 to walk south where there's now is not going to
 20 be a crosswalk and then jaywalk to get to the
 21 other side of the street.
 22 MR. SHINTON: Due to sort of where that
 23 -- you can see on your plan there is a -- oh, it
 24 doesn't show it up on the screen. There's a
 25 storm water inlet, it's up here and in order to

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1 need to talk to our legislators about coming up
 2 with some kind of a signal that isn't totally
 3 ugly and a little bit smaller, still visible, but
 4 structurally smaller. Because our old town and
 5 other old towns have narrow sidewalks and that's
 6 one of the big issues here that this equipment is
 7 going to take up a big chunk of the sidewalk.
 8 So, okay.
 9 Chief?
 10 CHIEF CUMMINGS: So simple question.
 11 I've been traveling a little bit over the past
 12 couple weeks and in California and they have
 13 amber lights imbedded in the asphalt. And
 14 instead of the upright, you hit the button and
 15 they flash in the street. I've never seen them
 16 here.
 17 MR. SHINTON: So the beauty of
 18 California is they don't get snow. In
 19 Pennsylvania they get -- I think they tried it
 20 once and public works ripped them right out of
 21 the street first time the snowplow came by. So
 22 it was like when they used to put the in-road
 23 reflectors in and they were up and -- yeah.
 24 There is actually a PennDOT Commonwealth
 25 Financing Authority, their grant season was just

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1 make that curb ramp work, we couldn't get another
 2 curb ramp in there without having to sort of
 3 really effect the drainage structure there, as
 4 well it was a very long crosswalk by the time
 5 that it was skewed and angled. So we went with
 6 going with the only three crossings because it
 7 would be more efficient in the design phase, as
 8 well as there would be less time people crossing.
 9 MR. DOUGHERTY: Is there any money of
 10 the \$126,700, can any of that be allocated to
 11 mitigate the issue? I mean, before you had that
 12 other crosswalk, I understand coming down so it
 13 probably as critical as it is today, if we're
 14 saying that's likely to go away.
 15 MR. SHINTON: It may be 12 months ago,
 16 yes, but we would to get it back through the ADA
 17 review process, so, yes.
 18 MR. DOUGHERTY: All right. Thank you.
 19 MR. SHINTON: If it was another -- if
 20 we had more time it certainly could be
 21 considered, but at this point we're kind of
 22 coming out of the fire.
 23 MR. MEYER: You said that were applying
 24 for an extension, didn't know whether we could
 25 get one, let's go back to that question. What

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1 about in response to something like Dan's
 2 question, if we get the extension, is that
 3 something we can go after?
 4 MR. SHINTON: It depends how long our
 5 extension would be. If PennDOT's only going to
 6 allow you a six-month extension something like
 7 that, maybe. We'd have to really look at it once
 8 we decid -- once we were given notice.
 9 MR. MEYER: But you do have an
 10 application for an extension in?
 11 MR. SHINTON: We have an e-mail
 12 correspondence in to figure out how we're going
 13 to get it. How do we get an application to
 14 extend.
 15 MR. MEYER: This stage of the game I
 16 don't want us to start -- I don't want to start
 17 thinking about doing something that's dependent
 18 upon the extension, but if we are going -- if
 19 there is a possibility of an extension, please
 20 notify us as soon as possible.
 21 MS. MacNAIR: Absolutely.
 22 MR. MEYER: At least that would be my
 23 request.
 24 MS. McHUGH: How long of an extension
 25 does PennDOT usually grant? Is it usually six

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1 MR. SHINTON: As long as it's outside
 2 of the PennDOT right-of-way. So depending on
 3 where the right-of-way is located on the side
 4 street, you might be able to get it in, but you
 5 don't want to be too far away from the
 6 intersection for it.
 7 MS. KINGSLEY: Further up, you know, at
 8 the tops of the, you know, base of New Street
 9 here and some other places where we don't have
 10 any markings, we could actually create markings.
 11 And I think we then look at the ones that need
 12 state approval and try and put those in and
 13 really think about instead of just doing it
 14 piecemeal, let's look at all the crosswalks that
 15 are left and say this is what we need to do.
 16 MS. McHUGH: And have an actual plan.
 17 MS. KINGSLEY: With a plan for all of
 18 them.
 19 MR. MAISEL: When you say the markings
 20 that we could put, it's just painting, is that
 21 really --
 22 MS. KINGSLEY: Umm-hmm, yeah, for the
 23 borough streets, yeah.
 24 MS. McHUGH: Well, doesn't the
 25 sidewalks need to be ADA too?

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1 months?
 2 MR. SHINTON: It depends. It kind of
 3 depends on the grant and it depends on if they
 4 want to get all their stuff closed up, 'cause
 5 sometimes they can fall back well, the grant
 6 agreement says it has to be done in three years.
 7 So sometimes we sort of beg for mercy and
 8 leniency if we need an extension. So it could
 9 depend, I mean, we're all going to shoot for an
 10 extension that gives us plenty of time to get
 11 this done, but we don't want to be greedy at the
 12 same time.
 13 MS. KINGSLEY: My thought is a burn in
 14 the hand is two in the bush. I think my
 15 preference would be that let's move forward with
 16 what we can and then let's evaluate all the
 17 crosswalks, both on the state roads, as well as
 18 on the side streets. Because we can really
 19 control marking the side streets, we just can't
 20 control marking what PennDOT has to approve. So
 21 we can also -- we can do the horizontal ones that
 22 parallel Main Street, we just can't do the ones
 23 that cross Main Street without state highway
 24 approval.
 25 Am I correct on that?

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1 MS. KINGSLEY: Most of them are.
 2 MS. McHUGH: Then it is just paint?
 3 MS. KINGSLEY: Yep, okay.
 4 MR. SHINTON: And the only thing to
 5 consider with Mechanic is, if we did get an
 6 extension all that -- we'd have to go back
 7 through the review process which can be
 8 challenging especially in small boroughs and
 9 older towns where a lot of trains come in, it
 10 makes it more complicated. It's almost like
 11 opening a Pandora's box sometimes.
 12 MR. DOUGHERTY: Thank you.
 13 MS. KINGSLEY: Any other comments on
 14 the South Main crosswalk?
 15 Okay. Then let's move on to the canal
 16 interface update.
 17 MR. GREEN: So I think you have a
 18 handout for this as well. See the town and canal
 19 interface project that's partially funded by the
 20 Bucks County Open Space Fund.
 21 So basically what we've been doing
 22 since we've got the approval for the county to go
 23 ahead with this project is, we've obtained a
 24 topographic survey, which is the feature survey
 25 for each of the sites, which are four sites that

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1 are on there, and to determine where the property
 2 lines were to start, you know, getting into the
 3 design and see how it affects the adjacent
 4 properties, things like that. So I'll run
 5 through each of the sites that we have.
 6 The first one in your packet there is
 7 the Bridge Street improvements. And essentially
 8 what we're doing at the site, there's an
 9 embankment that runs along the Towpath and the
 10 Olivia's parking area. And what we're proposing
 11 to do there is really enhance that embankment
 12 with landscape improvements, signage. You see a
 13 little carve out of a retaining wall that cuts
 14 into the slope to get little more area to get
 15 more signage. There's currently signage out
 16 there, but it's been hit by cars and it's in poor
 17 shape, needs improvements. And these
 18 improvements would take the new D&L signage and
 19 incorporate it into this site.
 20 Also we've incorporated boulders along
 21 the top edge of that slope to protect from cars
 22 getting and approaching on to this slope. I
 23 haven't heard any real issues with that, but I
 24 think that's something that we can incorporate
 25 into the plan and kind of pull everything

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1 it's not, right?
 2 MS. KINGSLEY: If you hold it this way,
 3 the canal's on your left.
 4 STEVEN COPPENS: I understand, but the
 5 notation on here is South Bridge Street and 202.
 6 MS. KINGSLEY: I get it.
 7 STEVEN COPPENS: I just want to be sure
 8 where you are. Thank you.
 9 MR. GREEN: It's basically the Olivia's
 10 parking lot entrance there. So what we've
 11 proposed here, I'm showing is on the top image,
 12 basically a mountable curb configuration that
 13 will delineate between the parking area and the
 14 Towpath for pedestrians and it's -- it's well
 15 within the state park property boundary there.
 16 But, again, it doesn't really leave adequate
 17 space for cars to back out of those parking areas
 18 and make the movements they need, so my thinking
 19 was that a mountable curb -- that cars backing
 20 out would hit that mountable and it would be
 21 something physical that they would feel hitting
 22 and be able to be aware that there may be
 23 pedestrians back there and they need to slow down
 24 before they back into the canal at that location.
 25 It would also be something visual for

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1 together as a design element and we provided a
 2 little more safety there too. The dark black
 3 line that you see on that plan, the top of the
 4 slope there, is actually what we surveyed at the
 5 property line for the state park and the adjacent
 6 Olivia's property there. So one thing that we
 7 need to do -- I'm not sure if there's been any
 8 further outreach since we've met previously with
 9 that property owner, but there's really not
 10 enough space there within their actual property
 11 boundaries for them to properly get vehicles in
 12 to park and back out and make the moves they need
 13 to make there to park.
 14 STEVEN COPPENS: Where exactly is this
 15 located?
 16 MR. GREEN: Bridge Street -- Bridge
 17 Street and the canal.
 18 MS. KINGSLEY: If you walk up the hill
 19 on your side, Steve, and you make the right down
 20 the canal, that's the entrance basically to
 21 Olivia's and Villa Vito's parking, that's where
 22 it is. It's the bank going down just passed the
 23 canal bridge.
 24 STEVEN COPPENS: I can't really read
 25 what it says, this says West Bridge Street, which

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1 people coming down the Towpath to understand
 2 they're -- they should be within the Towpath area
 3 and some delineation there between the gravel
 4 parking area for Olivia's and the Towpath trail
 5 area. Without being too obstruct, did our best,
 6 as far as the view no fences or things like that
 7 to really stop people.
 8 So portions of that would be flush at
 9 grade where people could drive over it without
 10 feeling anything. The only place it would be
 11 raised would be directly behind where the parking
 12 -- where the parallel parking is at Olivia's, so
 13 it would be a delineator for them and then this
 14 is something that would need to be discussed with
 15 property owners as far as they use their parking
 16 area and how that would affect their parking
 17 area.
 18 Other than that, as far as the
 19 improvements would be, again, signage,
 20 landscaping of that embankment area leading up to
 21 bridge. We've discussed the signage with D&L and
 22 got some of their details for their signage and
 23 we're very excited implementing some of those
 24 signs along the way.
 25 MS. KINGSLEY: Chris, because of the

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1 number of these, what I'm going to ask is that
 2 people make comments on each section as we go.
 3 Otherwise by the time we get to the end you won't
 4 remember your comments for the first one.
 5 So my first comment on this one, when
 6 we walked this one of the -- one of the big
 7 purposes of this grant was to create trail access
 8 to town and this doesn't lead people to town, it
 9 leads them to stay on the canal. So when you get
 10 to the beginning of where this rectangle
 11 surrounds this, we had discussed connecting this
 12 with a visible change in surface so that people
 13 saw that the trail also went up to the sidewalk
 14 to create the trail loop to Lambertville and then
 15 back up and around so you can do all the bridges.
 16 So this mountable curb, what's --
 17 And, I think, in a discussion we just
 18 had with Olivia previously there was some
 19 interest in doing, but if we can get the
 20 permission from the property owner there to do
 21 this mountable curb and change, you know,
 22 continue the surface that's on the canal path
 23 behind the mountable curb, up to the sidewalk, I
 24 think it creates a visual to bring people into
 25 town otherwise they just drive right passed it on

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1 MR. GREEN: You can have input on it,
 2 sure. There's the standard signage that D&L uses
 3 throughout the entire corridor, which we'd like
 4 to implement to keep it continuous through the
 5 back and consistent, right, yes.
 6 MS. KINGSLEY: Susan?
 7 SUSAN TAYLOR: Regarding the signage,
 8 you are aware that there is a new trail sign
 9 sitting in the Locktender's House basement ready
 10 to go at this project?
 11 MR. GREEN: Okay. I was not aware that
 12 it was ready to go.
 13 SUSAN TAYLOR: It's there, new frame,
 14 new sign, new everything.
 15 MR. GREEN: Is it a double-sided sign,
 16 if you know or is it just a single --
 17 SUSAN TAYLOR: It's single. And if I
 18 may, at the pinch point of your -- whatever you
 19 want to call that, how --
 20 MR. GREEN: Between here and the canal
 21 is minimum of the five feet, which is actually
 22 more than is out there now. That's why we're
 23 putting some of the boulder retaining wall to
 24 kind of push that slope back if we can.
 25 SUSAN TAYLOR: Can that pinch point be

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1 their bicycle or walking.
 2 MR. GREEN: Right. My one concern with
 3 that would be that you're then inviting
 4 pedestrians into a vehicular driveway, it's a
 5 depressed curb along that frontage there.
 6 MS. KINGSLEY: They're there anyway.
 7 MR. GREEN: Right. So that's -- just
 8 something --
 9 MS. KINGSLEY: That's just the nature
 10 of that spot, there's no way to fix that. But at
 11 least if we did that, it creates from the
 12 standpoint of the person backing out, before they
 13 get in there, they're looking at there's a path
 14 there and they're going to hit a mountable curb.
 15 That's, to your point, going to send them a
 16 message that, oh, there might be a pedestrian
 17 there, that's no different then down here. It's
 18 the same it's just 50 feet further up the
 19 driveway.
 20 MR. GREEN: That's something we can
 21 discuss with them as far as how they use the
 22 driveway if that's acceptable.
 23 MS. McHUGH: You mentioned signage, do
 24 we have any input on what the signage will look
 25 like? No?

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1 pinched?
 2 MR. GREEN: It cannot because there's a
 3 utility pole there. It's right -- I mean, where
 4 we have the boulder shown there's a utility pole
 5 here right in this location next door pinching it
 6 back as far as we can without impacting that
 7 utility pole. And like I said, it actually does
 8 give a little more than is existing there now as
 9 far as.
 10 SUSAN TAYLOR: So the utility pole has
 11 to stay?
 12 MR. GREEN: From a budgetary
 13 standpoint, yes.
 14 SUSAN TAYLOR: One of the issues in New
 15 Hope Borough is that in a lot of places the
 16 Towpath is very, very narrow. And whatever, you
 17 know, opportunity comes to alleviate some of
 18 that.
 19 MR. GREEN: You see that kind of pushed
 20 in after that pole. We did try and extend that
 21 in to provide signage there and provide more of a
 22 wider barrier for people to pull over and utilize
 23 that space. Then you get inched back as you're
 24 going under the bridge after that, so it's very
 25 narrow there, but we did the best we could as far

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1 as making --
 2 SUSAN TAYLOR: And then third other
 3 than these boulders being 500 pounds, is there
 4 any other way that they are going stay in place?
 5 MR. GREEN: They'll be partially buried
 6 in the ground and that's kind of the standard dry
 7 set, dry stacked, full retaining wall.
 8 MS. KINGSLEY: Any more comment on
 9 Bridge Street interface? Okay.
 10 MR. MEYER: I like your comment about
 11 to getting people to come off the street.
 12 MS. McHUGH: I like that too.
 13 MS. KINGSLEY: Thanks.
 14 MR. GREEN: As far as direction and
 15 coordination with the property owner, the
 16 property owners there's actually another driveway
 17 that takes access off of there --
 18 MS. KINGSLEY: That's into the Porches.
 19 MR. GREEN: -- is there open dialogue
 20 with those property owners?
 21 MS. KINGSLEY: Yeah, yeah. That's not
 22 a problem. I mean, is there anything you need
 23 from him?
 24 MR. GREEN: If we do improvements on
 25 their property, that's where we would need a use

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1 The steps will stay in the other grant and the
 2 sidewalk will be on the street side --
 3 STEVEN COPPENS: Yes.
 4 MS. KINGSLEY: -- of the stone pillars.
 5 STEVEN COPPENS: Thank you.
 6 MS. KINGSLEY: You're welcome. Okay.
 7 Moving right along.
 8 MR. GREEN: Moving on to the second set
 9 we're kind of moving up north along the canal
 10 here. And this is the Verizon parking lot site
 11 that we're now taking a look at. There's an
 12 existing concrete walkway that's not ADA
 13 compliant there currently what we've done in this
 14 location is some restriping to provide
 15 handicapped accessibility -- handicapped
 16 accessible parking spaces that feed into a new
 17 walkway that would meet ADA requirements along
 18 with providing several bike racks, a bench,
 19 relocating a bench in that area and landscaping
 20 and signage as well.
 21 MR. DOUGHERTY: I'm sorry. Where are
 22 -- you just mentioned a bike rack, where's the
 23 bike rack by --
 24 MS. GERING: By the Verizon parking
 25 lot.

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1 easement to secure those improvements.
 2 MS. KINGSLEY: I had spoken to him
 3 about that and he was fine with it. So I don't
 4 think that's issue and I don't think it's going
 5 to be an issue for Olivia either based on my
 6 conversations with her previously.
 7 STEVEN COPPENS: Are you addressing
 8 those steps there?
 9 MS. KINGSLEY: That's a different spot.
 10 This is --
 11 STEVEN COPPENS: So we're on Bridge
 12 Street right there by where --
 13 MS. GERING: Villa Vito's.
 14 MS. KINGSLEY: You're on the west side
 15 of Villa Vito parking, you're on the canal.
 16 STEVEN COPPENS: Right. Villa Vito,
 17 Olivia and the Porches and whatever. So the
 18 steps of that drive entrance are not addressed?
 19 MS. KINGSLEY: There are -- no, you're
 20 talking the steps --
 21 MS. GERING: He's talking about coming
 22 down to the --
 23 MS. KINGSLEY: Down to the sidewalk,
 24 that's a whole different thing. That's not part
 25 of this at all. That's part of the other grant.

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1 MR. DOUGHERTY: On this plot I'm saying
 2 where's the bike rack? I can't find it.
 3 MS. KINGSLEY: It's hard to read, it's
 4 right here.
 5 MR. GREEN: To the left as you're
 6 walking to the path.
 7 MS. KINGSLEY: It says amenity loop,
 8 that's what it is, it's one of these.
 9 MR. GREEN: Is everybody able to find
 10 those?
 11 MS. McHUGH: No, I'm not.
 12 MS. KINGSLEY: Then there's two more
 13 over here. The problem with plots is that all of
 14 us are older than you are and none of us can read
 15 this tiny type.
 16 MR. GREEN: These are meant to be 24 by
 17 36 sheets construction plans that we're --
 18 MS. KINGSLEY: Yes, I understand that.
 19 STEVEN COPPENS: But they're still old.
 20 MS. KINGSLEY: Thanks, Steve. Join the
 21 crowd.
 22 MR. DOUGHERTY: For clarity the bottom
 23 here the long tan line that's perpendicular
 24 lines, that's the canal path?
 25 MR. GREEN: That's the Towpath trail.

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1 MR. DOUGHERTY: That's the Towpath.
 2 MS. KINGSLEY: So this thing that
 3 amenity loop, that's a bike rack too?
 4 MR. GREEN: That is a sign.
 5 MS. KINGSLEY: That's a sign.
 6 MR. GREEN: That's the amenity loop
 7 trial sign.
 8 MS. KINGSLEY: Never mind the first I
 9 told you is a sign.
 10 MR. DOUGHERTY: So that's a sign?
 11 MS. KINGSLEY: Can you just go across
 12 here and read what these are, 'cause none of us
 13 can read this?
 14 MR. GREEN: Sure.
 15 MS. KINGSLEY: The next one is what?
 16 MR. GREEN: From left to right is
 17 amenity loop trail sign which is another again of
 18 a kind of standard D&L sign type that's an
 19 upright.
 20 MS. KINGSLEY: And the next one?
 21 MR. GREEN: A map and information about
 22 where you are. The one to the right of that to
 23 the right side of the walkway that goes down to
 24 the --
 25 MS. GERING: Going back to the map, is

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1 part then in order to get to our town, then I
 2 would walk through the parking lot?
 3 MS. KINGSLEY: Yes.
 4 MR. GREEN: Through the parking lot to
 5 Randolph Street.
 6 MR. MEYER: That's the way it is now.
 7 MS. KINGSLEY: It's there now, it just
 8 need to be improved that's what this is for.
 9 MR. DOUGHERTY: This is how they get
 10 there now --
 11 MS. KINGSLEY: Yeah -- no.
 12 MR. DOUGHERTY: -- it's just --
 13 MS. KINGSLEY: Well, that's how they
 14 get there, but it's not marked or delineated like
 15 this with any of the amenities or signage.
 16 STEVEN COPPENS: Isn't that all fenced
 17 off?
 18 MR. MEYER: A lot of those places you
 19 sort of scramble --
 20 MR. DOUGHERTY: So this Randolph Street
 21 is over here?
 22 MR. GREEN: Yeah.
 23 MR. DOUGHERTY: And Main Street where
 24 we want them to go, in theory, is up here
 25 somewhere?

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1 that going to be in one of those nice frames with
 2 the plastic and --
 3 MR. GREEN: Yes. The next one over to
 4 the right then is the pedestrian blade sign,
 5 which is again, another D&L standard one, it's
 6 the skinnier one, skinny vertical sign. And
 7 actually the end of the packet, there's plans of
 8 the signs if you go to the first signage plan
 9 that you come to, is the vertical -- this is the
 10 pedestrian blade sign, you see those ones around
 11 just the taller skinnier ones like the wave on
 12 top.
 13 MR. DOUGHERTY: Can I ask you, so I'm
 14 walking on the Towpath, I walk out on this solid
 15 surface past the bushes everything, I go past the
 16 sign and two bike racks, stay on it, where is my
 17 destination? Where's the street? Where's like,
 18 I don't know, this Main Street?
 19 MR. GREEN: If you go through the
 20 parking lot this way you're going to get to
 21 Randolph Street.
 22 MR. DOUGHERTY: I'm going to go down --
 23 MS. KINGSLEY: It's the Verizon lot,
 24 Dan.
 25 MR. DOUGHERTY: After I get off this

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1 MS. KINGSLEY: Yes.
 2 MR. DOUGHERTY: What's between the end
 3 of this path and Main Street?
 4 MR. GREEN: There's a building, that's
 5 the Verizon building.
 6 MS. KINGSLEY: The Verizon building is
 7 there, but beyond it going closer to Main Street,
 8 there's access, but it's fenced off and that goes
 9 in to Fishers Alley, which accesses right by the
 10 toy store.
 11 MR. GREEN: The concrete area that you
 12 see on the side that's existing -- that's an
 13 existing sidewalk that's already there currently,
 14 so we're just connecting to that.
 15 MR. DOUGHERTY: So you're connecting to
 16 it and is it making people go further out of
 17 their way to connect to the existing sidewalk?
 18 MR. GREEN: No, this actually would
 19 give you access through the ADA accessible --
 20 MR. DOUGHERTY: Oh, this is the -- so
 21 those stripe things, that's the ADA?
 22 MR. GREEN: Right. That would guide
 23 you into the parking lot.
 24 MR. DOUGHERTY: No one's going to walk
 25 over here?

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1 MR. GREEN: Right.
 2 MR. DOUGHERTY: They're going to walk
 3 over this way. Okay. Thank you.
 4 MR. MEYER: Different question. This
 5 sort of marble stuff seems to -- where does this
 6 sort of the vertical -- as I look at the picture,
 7 that vertical off to the right, where does that
 8 lead to?
 9 MR. GREEN: That's what -- they were
 10 just asking the same question. That basically
 11 takes you to the Verizon building itself.
 12 MR. MEYER: Ah, okay, fine.
 13 MR. GREEN: That's existing concrete
 14 that's there now.
 15 MR. MEYER: That's there now. I was
 16 trying to figure out why would they put that
 17 here.
 18 MR. GREEN: Right. That's existing
 19 there that we're just connecting to to make it --
 20 (Indiscernible discussion.)
 21 ED DUFFY: If I remember it right
 22 there's only one way to get into this.
 23 MS. KINGSLEY: Yes, off of Randolph.
 24 ED DUFFY: Through the back of the old
 25 borough hall?

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1 it's like no one can park there to use that --
 2 MS. KINGSLEY: Well, up until 4:30 they
 3 can.
 4 ED DUFFY: Can't hear you.
 5 MS. KINGSLEY: Up until 4:30 it's
 6 public parking. So if you're looking at the
 7 weekends up until 4:30, that was pretty much when
 8 people would be riding their bikes or looking at
 9 the canal. And a lot of this comes down to
 10 signage, Ed, which is what a lot of this grant
 11 is, it's about creating signage that will
 12 facilitate people finding the accesses, as well
 13 as finding the accesses to town if they rode down
 14 from somewhere else or walked from somewhere
 15 else, how to get into town.
 16 MR. MEYER: That was going to be my
 17 next question.
 18 MS. KINGSLEY: So it's a combination.
 19 MR. MEYER: Is there going to be
 20 signage along the Towpath telling people what
 21 they can get out to at this point? I am one.
 22 And let's look on the other end, is there going
 23 to be signage along Main telling them that they
 24 can get down to the Towpath? Because I think
 25 that's some of what Ed's talking about.

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1 MS. KINGSLEY: Yes.
 2 ED DUFFY: How much money are we
 3 spending on this?
 4 MS. KINGSLEY: We're spending money to
 5 improve it versus create a new access point, it's
 6 already there, so -- but people -- I think the
 7 thought process here is, that people pull in here
 8 and park with bicycles, so it becomes a place to
 9 park to access the canal it's a two-way street,
 10 so to speak. I don't know what the cost estimate
 11 is for this.
 12 MR. GREEN: From a budgetary
 13 standpoint, we weren't able to make Parry Street
 14 handicapped accessible with a ramp because the
 15 cost of that is very high vertical difference
 16 between the Towpath and the bottom there. So
 17 this would be your accessible entrance to the
 18 Towpath.
 19 ED DUFFY: Nobody uses that entrance
 20 right now, nobody, they can't find it. And the
 21 parking lot that it's sitting in or spills out
 22 onto is mostly Marsha Brown's private parking.
 23 So there is some on Butler --
 24 MS. KINGSLEY: After 4:30.
 25 ED DUFFY: And also Verizon parking, so

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1 MS. KINGSLEY: Are you talking about
 2 signage that specifically taking people to
 3 businesses or just to get into town?
 4 MR. MEYER: No. That would simply say
 5 this gets you into town if you turn here. And
 6 then the other thing is for people who are
 7 walking north on Main if you turn here you can
 8 walk on the Towpath.
 9 MS. KINGSLEY: I don't believe there's
 10 any signage for Main Street.
 11 MR. GREEN: We did have one on Randolph
 12 Street, we're trying to do the main sign closer to
 13 Main Street. I mean, that's something that D&L
 14 again is very interested in doing more of a whole
 15 entire comprehensive plan throughout the borough
 16 that we're kind of --
 17 MS. KINGSLEY: This is kind of like the
 18 crosswalk thing, this is sort of, we're going
 19 piecemeal here one step the a time.
 20 MR. MEYER: No, I'm just saying these
 21 are the pieces that I see that need to get filled
 22 in here.
 23 MR. GREEN: The amenity signs that were
 24 called out for the larger signs are envisioned as
 25 kind of the "you are here" type sign so people

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1 understand that Main Street's this way and
 2 understand how to get there from the Towpath.
 3 MR. MEYER: Now, are the two bike racks
 4 that you indicated here, are they the only two
 5 bike racks?
 6 MR. GREEN: At that location?
 7 MR. MEYER: Yes.
 8 MR. GREEN: Yes.
 9 MR. MEYER: How many bikes does each
 10 hold?
 11 MR. GREEN: You can put one on either
 12 side, so it would be a total of four at that
 13 location. You also have bike racks proposed at
 14 the Parry Street site.
 15 MS. KINGSLEY: Susan?
 16 SUSAN TAYLOR: I would consider reusing
 17 some of the existing blades that are already in
 18 town that --
 19 MS. KINGSLEY: Some of the existing?
 20 SUSAN TAYLOR: Blades, the vertical
 21 signs. I know two, one is never looked at, which
 22 is north of the Locktender's House the one --
 23 again, is not utilized there. Blades are
 24 expensive, I think you can simply remove the
 25 lettering on it and remove it. And regarding

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1 MS. KINGSLEY: Why is that?
 2 MR. GREEN: You can't lock your bike at
 3 multiple spots, that's why the arch rack is
 4 desired rack.
 5 MR. MEYER: Arch rack you could attach
 6 both your wheels.
 7 MR. GREEN: You get both the wheels
 8 locked up. So that's something we can take a
 9 look, it's going to be more.
 10 MR. DOUGHERTY: I think in my prior
 11 experience in Philly, Philadelphia, these type of
 12 loop racks were kind of frowned upon because of
 13 the optics they're basically on a track and they
 14 only hold one or two bikes. So if you have a
 15 bike and you think there's a bike rack and you
 16 can't lock your bike there at all, that's
 17 something I think we can discuss later; but
 18 initial feedback, I'd say is, I -- not to say
 19 there's no crime here, but having it bulletproof
 20 from an urban crime type of thing might be not
 21 required here.
 22 MS. KINGSLEY: There are --
 23 MR. DOUGHERTY: I did that as nice as I
 24 could.
 25 MR. MEYER: I'm not good at that.

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1 town and Towpath signs, the D&L already has two
 2 signs; one affixed to the wall of Starbucks and
 3 one affixed to the wall (inaudible) that point
 4 back to the Towpath other sites.
 5 MR. MEYER: Yeah, I would say you're
 6 thinking of one at the actual location. Can I
 7 also suggest that if maybe we can find the money
 8 it would be nice to add another bike rack in that
 9 section where the cement already exists. We got
 10 sort of cement pad in our place, 'cause I mean,
 11 the additional cost of that should not be
 12 significant.
 13 MS. KINGSLEY: Chris, are these bike
 14 racks the loop racks, snakes?
 15 MR. GREEN: Not the loops, but just the
 16 arch.
 17 MR. MEYER: So you can only put in two
 18 bikes.
 19 MS. KINGSLEY: If you do the waves, you
 20 can get more bikes in, right?
 21 MR. GREEN: Not necessarily they'd be
 22 -- we could take a look at it but I would think
 23 they would less and they're not -- they're not
 24 looked as a good bike rack to use from a safety
 25 standpoint.

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1 MR. GREEN: And there are other --
 2 actually there's -- we just had a standard arch
 3 shown on here, but there are other more
 4 attractive options that --
 5 MR. DOUGHERTY: And this just --
 6 MR. GREEN: -- that kind of replicate
 7 the same arch theme, but they're a little more
 8 aesthetically pleasing.
 9 MS. GERING: We'd appreciate that.
 10 MS. KINGSLEY: There's also the wavy
 11 ones in several places throughout town.
 12 MS. MCHUGH: It'd be nice to keep that
 13 consistent.
 14 MR. MEYER: Point taken.
 15 MS. KINGSLEY: I've been here seven
 16 years, I haven't locked up my two years yet.
 17 Ed, is your hand up or are you just --
 18 ED DUFFY: Holding my pen.
 19 MS. KINGSLEY: All right.
 20 MR. GREEN: And this is another one
 21 where I haven't much luck getting a hold of the
 22 Verizon property owners, 'cause we would need
 23 them to coordinate these improvements with them.
 24 MS. KINGSLEY: Chris, can you finish
 25 going across the bottom here what these things

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1 are?
 2 MR. GREEN: Oh, I'm sorry.
 3 MS. KINGSLEY: So what's this one?
 4 MR. GREEN: Yes, so we went through the
 5 pedestrian blade. The next one over that's going
 6 to be a site for a bench, that's a bench pad.
 7 MS. KINGSLEY: Okay next one.
 8 MR. GREEN: The next one we're calling
 9 out as boulder stairs, which would be kind of an
 10 informal access, you're going have -- you're
 11 going to down an elevation on the accessible
 12 group, but then this also gives people a way to
 13 shortcut that's --
 14 MR. MEYER: Got it.
 15 MR. GREEN: -- they're going to be
 16 cutting through landscaping there anyway we might
 17 as well provide that shortcut there.
 18 MR. MEYER: That's not a bad idea.
 19 MR. GREEN: That's all.
 20 MS. KINGSLEY: Ken?
 21 MR. MAISEL: Just a quick question. I
 22 think everything that you're talking about here
 23 speaks to the Towpath almost specifically, you
 24 know. When I have people that come and visit,
 25 nobody knows where the Towpath is, they're in

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1 about the Towpath. Personally, I'm not into
 2 signs at all for the most part; but personally
 3 speaking, when it's busy out in town, I love
 4 there's none there. Ad I'm glad that you people
 5 don't know it's there.
 6 MS. McHUGH: We can't keep it a secret.
 7 MR. MEYER: It's the only walk north
 8 and south as speed on the weekend.
 9 MR. GREEN: Okay. So this next one is
 10 Randolph Street actually providing the access,
 11 improving the access there. This is, again,
 12 we're kind of getting into more construction type
 13 drawings, so I apologize that it's not more
 14 visual as far as being easily understood from a
 15 plan view. Essentially what we're doing the
 16 first call out that you see we're extending the
 17 gravel connection to the roadway. There's one
 18 there currently basically just relocating and
 19 making it wider and more accessible to the
 20 Randolph Street.
 21 I rearranged them. I'm sorry. I
 22 rearranged them so that we're traveling north as
 23 far as the sites go. Oh, I'm sorry, are you
 24 using your packet?
 25 MR. MEYER: This looks like bike racks.

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1 town, you know, how do you get there, what -- so
 2 I'm really in favor of doing something, you know,
 3 that really, you know, can enhance that
 4 experience in a big way where -- and particularly
 5 Randolph, you know, that would be an easy place
 6 to have a great sign, you know, enjoy the
 7 Towpath. You just don't know, I mean, you have
 8 no idea.
 9 MR. GREEN: Randolph is the next site.
 10 MR. MAISEL: Well, Randolph and --
 11 yeah. So I mean, but that would necessitate it
 12 being on Main Street.
 13 MR. GREEN: Right.
 14 MS. KINGSLEY: And, again, this is all
 15 a process and that's what this was designed to
 16 do.
 17 MR. MAISEL: Kick start it and then --
 18 MS. KINGSLEY: Exactly.
 19 MR. GREEN: We do have some of these
 20 blades on Randolph Street, which is the next
 21 site.
 22 Are we finished with this one?
 23 MS. KINGSLEY: Yes.
 24 Steve?
 25 STEVEN COPPENS: I just wanted to say

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1 MR. GREEN: That's Parry Street. Just
 2 if you flip to the next sheet, sorry, I just
 3 wanted to try and keep on going north here, we'll
 4 do Parry last.
 5 MS. KINGSLEY: Just go to page 4 then
 6 we'll go back to page 3.
 7 MR. GREEN: So, yes, this is Randolph
 8 Street, yeah. So I'm sorry, again, we're
 9 providing a gravel access basically just
 10 extending the Towpath down to Randolph and making
 11 that connection there. The two squares that you
 12 see on either side of Randolph, those would be
 13 stone pillars to kind of call out that access and
 14 provide a visual connection as you're looking up
 15 from Main Street up Randolph Street. We also --
 16 we're providing a split rail fence where there's
 17 currently there's like a pike rail that goes
 18 across where the fire hydrant is currently. So
 19 we'd be taking that down and again putting split
 20 rail fencing in that location to keep vehicles
 21 out. Actually, the one would be a swing gate, so
 22 if vehicles would ever need to get in there, they
 23 could provide access through there.
 24 We're also providing two on the
 25 left-hand side to call out, I'll start from the

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1 bottom again the bottom left and move right over
 2 the sign that corners another pedestrian blade
 3 signs. Now, doing some simple landscaping
 4 throughout there just to dress that area up. The
 5 next call out over is two more of the bike racks
 6 right along the Towpath. As you cross then we
 7 have more split rail fence that's angled out from
 8 the stone pillars and then another amenity loop
 9 trail sign at this location.
 10 MS. KINGSLEY: So this stone area
 11 that's going down into the street is literally
 12 going down into the street area?
 13 MR. GREEN: That's right, yes. Yeah,
 14 there's no sidewalks existing there.
 15 MR. MEYER: Is that going to be a
 16 parking space or something like that?
 17 MR. GREEN: No, it is not.
 18 MS. KINGSLEY: No, there's no parking
 19 on the south side.
 20 MR. MEYER: Just double-checking.
 21 MS. McHUGH: Is there a picture of the
 22 stone pillar.
 23 MR. GREEN: We'll be putting the
 24 details together, you know, we'll obviously
 25 provide the detail for that before anything goes

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1 on a pole that's been there for a while, so it's
 2 not anything new it's -- we tried to locate
 3 things.
 4 ED DUFFY: Nothing identified for the
 5 sites.
 6 MR. GREEN: Right.
 7 MS. KINGSLEY: Okay. Let's go to Parry
 8 Street, back to page 3.
 9 MR. GREEN: So this is our -- what I
 10 was talking about we had a lot of vertical change
 11 between the towpath elevation and the street
 12 elevation in this location and what we were able
 13 to do is design this stair access down from the
 14 canal path to the street. That's what we're
 15 showing here, again, I'll kind of read from left
 16 to right there. It's another pedestrian blade
 17 sign that's out by the Towpath that would direct
 18 you down to Parry Street. We will need to
 19 incorporate a retaining wall structure to hold
 20 back that slope and then make a transition down
 21 the steps.
 22 What you see in the middle of the stair
 23 there would be a bike trough, which would be a --
 24 basically a indentation concrete area where you
 25 put your bike wheels in and carry it down. It

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1 further.
 2 MS. McHUGH: Just saying I've seen some
 3 ugly ones out there.
 4 MR. GREEN: There is a stone -- what
 5 we'll be doing is trying to replicate the stone
 6 pillars that's on the other side of Randolph
 7 Street. We've designed Randolph access to the
 8 river on that side, there's a stone pillar on
 9 that side to a little pocket park that's down
 10 there. So we'd be trying to match what's down
 11 there and also what's over at the parking lot --
 12 MS. McHUGH: Yeah, okay.
 13 MR. GREEN: -- heading down toward the
 14 train station they have two stone pillars that
 15 come down the parking lot, matching the same.
 16 MS. McHUGH: That's good.
 17 MR. GREEN: Again, trying to continue
 18 that.
 19 ED DUFFY: Is there any solar lighting
 20 plan for any of this? For like evening like just
 21 starting to get dark, everybody's coming off?
 22 MR. GREEN: No, actually at this -- at
 23 Randolph Street there's actually a street light
 24 that's at this location. I think there may be a
 25 street light at one of the other locations just

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1 makes it a lot easier to get your bike down the
 2 stairs.
 3 MS. McHUGH: Nice. I like that.
 4 MR. MEYER: Four bike racks up above.
 5 MS. KINGSLEY: I have a question on
 6 that, on the bike trough.
 7 MR. GREEN: Yes.
 8 MS. KINGSLEY: So what kind of a
 9 liability issue does that create if somebody
 10 steps on that and takes a header versus putting
 11 their bike wheels in there?
 12 MR. GREEN: Well I've seen the -- the
 13 configuration several different ways. One would
 14 be the bike trough up against the side of the
 15 stairs and I think that's more of a liability
 16 there because that's where people who are using
 17 the railing need to be close to the rail. So
 18 which is why I moved it to the middle so people
 19 could use the -- hold onto the rail and kind of
 20 use the other hand to have the bike go down in
 21 the middle. I think there would probably need to
 22 be some signage there just making people aware of
 23 what -- why it's there and what it's used for
 24 because they're not seen around very often.
 25 MS. KINGSLEY: No. I have some

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1 concerns about that from a liability standpoint.
 2 Maybe there needs to be a bollard at the top and
 3 the bottom, which, of course, precludes from
 4 putting a bike in there, but I don't know. I
 5 have seen it on the edge and --
 6 MS. McHUGH: I'd rather have it in the
 7 middle.
 8 MS. KINGSLEY: It's fairly deep, it's a
 9 fairly deep piece of --
 10 MR. GREEN: It's about an inch and a
 11 half.
 12 MS. KINGSLEY: Yeah. And if somebody
 13 sticks their foot in there they're turning their
 14 ankle and going down. So I would prefer to see
 15 it on the side, 'cause most people if you have
 16 your hand on the rail, there's no way your feet
 17 are against the side of the wall. I don't know,
 18 I think we just need to maybe consider that.
 19 MR. GREEN: Then your handle bars --
 20 your handle bars of your bike are then sticking
 21 out --
 22 MS. KINGSLEY: You lean the bike, you
 23 know what I mean. I mean, I used them there's
 24 one at the bridge in Stockton. And actually
 25 those steps are so steep, it's actually very

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1 borough right-of-way.
 2 MS. GERING: My question was couldn't
 3 we get a ramp instead.
 4 MR. DOUGHERTY: I think I'm with
 5 Alison. On page 10 if I look at the rack of the
 6 stairs, the slope of the stairs that I guess this
 7 is pretty close, 'cause obviously it's not
 8 precise, but these are not steep stairs, it's not
 9 a steep staircase. It's almost like a ramp as it
 10 is. If somebody has to get a bike up or down
 11 those stairs, it's not like they have to take the
 12 bike at a 45 degree angle if you look at page 10,
 13 it's barely -- it's not much. So having a gully
 14 -- I've not seen these in person, so but having a
 15 gully in the middle of the span of the stairs to
 16 me especially if there's two inches on it and I'm
 17 walking down it, I would never presume that
 18 there's a gully in the middle of the staircase in
 19 my entire life. I would walk --
 20 MS. KINGSLEY: At night if somebody
 21 goes down those steps.
 22 MR. MEYER: If there's snow, I'd
 23 probably be on the side.
 24 MR. DOUGHERTY: Yeah, you probably
 25 would be on -- just -- that's my perspective on

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1 difficult to use. But I've always seen it
 2 against the side and your bike is actually on a
 3 little bit of an angle when you do it.
 4 MS. McHUGH: I don't know, I think I'd
 5 rather have it in the middle so you can hold on
 6 to the railing and the bike as you go down. Most
 7 people go down where the railing is.
 8 MS. GERING: How many steps will there
 9 be?
 10 MR. GREEN: There are nine total steps.
 11 MS. GERING: It's not possible to put a
 12 ramp instead of stairs?
 13 MR. GREEN: Not within -- not within
 14 the public right-of-way --
 15 MS. KINGSLEY: If you stayed in the
 16 middle --
 17 MS. McHUGH: You still need -- if the
 18 railings there it has to be --
 19 MR. GREEN: -- we would need to -- we
 20 looked at using another property over here where
 21 the substation is and that's the intent of this
 22 that in the future to actually have a ramp go
 23 out, it would have to be kind of switchback,
 24 you'd have to go out and back in order to do.
 25 You can't do that within the constraints of the

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1 it.
 2 MR. GREEN: Yeah, I don't think there's
 3 a, you know, a perfect solution for that. I
 4 think you're trying to make an accomodation for
 5 cyclists and we'll have to --
 6 MR. DOUGHERTY: These people are biking
 7 on a 36 or 42 inch dirt path next to a water
 8 source, they probably can take a bike up a set of
 9 stairs.
 10 MR. GREEN: The reason we included this
 11 into the project was the town canal interface is
 12 there to -- the purpose of it is to make it
 13 easier for all users.
 14 MS. KINGSLEY: I don't anybody's
 15 debating whether or not it's a good idea, I think
 16 we're debating where it needs to.
 17 MR. GREEN: Just the detail of it.
 18 MS. KINGSLEY: So that's something to
 19 go back and maybe consult with some people who
 20 have done a lot of these.
 21 Steve?
 22 STEVEN COPPENS: As I look at this
 23 thing, that's both set of steps now --
 24 MS. KINGSLEY: No, that's the bike rack
 25 in the middle. I mean, the bike channel in the

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1 middle.
 2 STEVEN COPPENS: You said there's no
 3 room for a ramp.
 4 MR. GREEN: Right.
 5 MS. KINGSLEY: The street width there
 6 doesn't allow because of the height of the grade
 7 area. You'd be out into the middle of -- all the
 8 way down Parry Street with the ramp because of
 9 the height --
 10 MR. MEYER: That's an ADA ramp.
 11 MS. KINGSLEY: Right.
 12 MR. MEYER: Let's not talk ADA ramp,
 13 let's talk ramp instead of staircase.
 14 MS. KINGSLEY: The ADA access is at
 15 Randolph Street that's why, so it's two different
 16 things.
 17 MS. GERING: Well, wait a minute,
 18 that's if you're putting a bike rack.
 19 MR. GREEN: If you're providing ADA
 20 access it needs to be.
 21 MR. MEYER: We're not intending to
 22 provide ADA access, we want to let people push
 23 their bike up a ramp. Does it have to be an ADA
 24 compliant ramp?
 25 MS. KINGSLEY: No. Here's the thing,

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1 two steep a grade, period.
 2 MR. MEYER: You think?
 3 MS. KINGSLEY: Yeah. If you're putting
 4 steps there probably.
 5 MR. GREEN: Considering the funding, I
 6 wouldn't feel comfortable putting a noncompliant.
 7 MR. MEYER: Okay.
 8 MS. KINGSLEY: All right.
 9 MR. MEYER: Okay.
 10 MS. KINGSLEY: Susan?
 11 MS. GERING: Speak up, please.
 12 SUSAN TAYLOR: Okay. Going back to
 13 signage, I would recommend against putting a loop
 14 trail sign anywhere other than Bridge Street.
 15 Bridge Street is your only direct connection to
 16 the loop trail. The purpose of this project was
 17 to get people down to the canal, but I think if
 18 you're going to dedicate a sign to the location
 19 at behind borough hall, Randolph, Parry, you're
 20 better off creating a sign that says, Main Street
 21 and all its wonders, that way rather than putting
 22 up a loop trail sign that no, you can't do it
 23 here, but go down.
 24 MS. KINGSLEY: Yeah, no point.
 25 MR. GREEN: So it would just be

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1 there's two issues here; one you have to provide
 2 ADA access somewhere because of the grant.
 3 MR. MEYER: We already have it.
 4 MS. KINGSLEY: So we have that on
 5 Randolph Street, done. This location if people
 6 want to get from low to high right now they go up
 7 a mud bank that's at a grade of about 30 degrees,
 8 so we're not putting a ramp here, 'cause we
 9 already have ADA access somewhere else. This set
 10 of steps, forget the bike trough -- this set of
 11 steps was to create an easy access for mobile
 12 people to go from Parry Street up to canal
 13 without having to go up a grade.
 14 MR. MEYER: All I was suggesting was
 15 that we might put in a non-ADA compliant ramp at
 16 this location so we don't need to debate the
 17 issue of where the trough is for the bicyclists.
 18 That was my suggestion, Alison.
 19 MS. KINGSLEY: Okay. Well, that wasn't
 20 clear, so thank you for clarifying that. So then
 21 the question would be, Chris, where you have this
 22 gravel marked out, can you make that a switchback
 23 ramp non-ADA compliant?
 24 MR. MEYER: Why switchback?
 25 MS. KINGSLEY: Because this would be

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1 designated as amenities and not loop trail signs.
 2 SUSAN TAYLOR: Yes. I think that fits
 3 more with the overall intent of this project.
 4 MS. KINGSLEY: Okay. All right.
 5 MR. GREEN: We've done -- we're
 6 providing bollards along the front edge of that
 7 concrete walkway just so vehicles would not hit
 8 the wall inadvertently. And then there's a last
 9 -- there's a parking space that's at the end of
 10 Parry currently so what we're doing is taking
 11 that last vehicle parking space striping it out
 12 and providing bike racks in that location too.
 13 To provide a lot of -- a lot more bike parking.
 14 MS. GERING: You're losing my parking
 15 spot for a bike rack?
 16 MS. KINGSLEY: We can put a meter on
 17 it.
 18 MR. MEYER: First, we have issue to
 19 issue license plates.
 20 MR. GREEN: It's a difficult spot to
 21 get into and we're pushing -- we're pushing the
 22 wall -- it's pushing into that street a little
 23 more, so it's going to be a very small space if
 24 left as a vehicle parking space and it's very
 25 difficult to get in and out there at the end of

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1 the street.
 2 MS. GERING: That's right, put it as a
 3 motorcycle, motorcycle zone. You know, we're
 4 short on parking, so anyone says -- I cringe.
 5 MR. MAISEL: The material of the
 6 retaining wall is that synthetic or is it a --
 7 MR. GREEN: That would be a natural
 8 stone again to mimic the -- a stone retaining
 9 wall that's over at the train station that was
 10 done years back so we do have a detail of the
 11 elevations. Kind of showing you the elevations
 12 what that looks and we would use the same
 13 specification that we used throughout the borough
 14 in other locations, which is natural stone.
 15 MR. MAISEL: I might be jumping the gun
 16 a little bit, the plantings, which seem fairly
 17 extensive maybe it's really not, do they require
 18 any significant maintenance.
 19 MS. McHUGH: You took the words right
 20 out of my mouth.
 21 MR. GREEN: A lot of ornamental made of
 22 grasses and perennials. So a lot of them they
 23 should be very hearty and once they're
 24 established they should really kind of take care
 25 of themselves.

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1 could put a bid package together.
 2 MS. KINGSLEY: Okay. So you're saying
 3 that --
 4 So, Karen, from your perspective this
 5 has already been approved and awarded, so getting
 6 the easements we don't have to vote on any of
 7 this?
 8 MS. MacNAIR: No.
 9 MS. KINGSLEY: Can you prepare those?
 10 MS. MacNAIR: We can prepare the
 11 easement documents, yes.
 12 MS. KINGSLEY: So if everybody's
 13 comfortable here with a few minor changes to some
 14 of the design stuff, we'll move forward with
 15 Karen preparing the easements.
 16 MR. DOUGHERTY: Just one question, I
 17 looked a little further ahead. On the signage
 18 the design of the signs, is that something that
 19 we have to decide now?
 20 MS. KINGSLEY: Well, the design is
 21 DCNR, that's who --
 22 MR. DOUGHERTY: Theirs, that's the
 23 shape of their bottoms and the scallops of their
 24 signs? That's fine, if that's -- then I don't
 25 need to -- I just didn't want it to be that we

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1 MR. MAISEL: So we have A year or two
 2 to maintain it and --
 3 MR. GREEN: Until it gets established,
 4 yeah. And a lot of these areas are the existing
 5 landscaped areas as they are now, which I think
 6 are maintained by the borough especially the
 7 Verizon lot I knows is maintained by the borough.
 8 MS. KINGSLEY: So, Chris, from your
 9 perspective here you -- we have some property
 10 owners besides the two on the Bridge Street site.
 11 How many property owners do we need to address?
 12 MR. GREEN: Bridge Street, Verizon and
 13 we should also do some coordination with Bucks
 14 County Water and Sewer because theres that --
 15 there is that hydrant at the end of Randolph
 16 Street that we just want to make they're okay.
 17 MS. KINGSLEY: So what's the timing
 18 that you estimate to complete coordinating with
 19 the property owners and getting those easements?
 20 MR. GREEN: I'd like to get going on
 21 that right away 'cause we wanted to kind of get a
 22 consensus of the direction we were going the
 23 design so far. If everyone's good with it, we'd
 24 like to, you know, move that forward and get that
 25 done within the next I would say a month so we

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1 had to decide something.
 2 MR. GREEN: I'm glad that you brought
 3 that up. If you look at the elevation of the
 4 stone wall in speaking with some of the folks at
 5 D&L we thought it might be interesting to -- two
 6 rectangles just kind of bare stone wall that
 7 would be there, the thought was that we could
 8 incorporate some kind of historic type panel, a
 9 visual panel that would go in there to pull --
 10 again, kind of pull people towards it get more
 11 engaged with it, kind of break up the stone a
 12 little bit so it doesn't look like just a big
 13 stone wall. So that was idea that we had to try
 14 and kind of incorporate some more of a visual
 15 that would need to be designed, that's not
 16 something that would be standalone.
 17 MR. DOUGHERTY: Thank you.
 18 MR. GREEN: And another coordination
 19 would be with the state park to get their use
 20 agreements on the portions that are within the
 21 state park.
 22 MS. KINGSLEY: So what's the time frame
 23 on that? You said over the next couple of
 24 months?
 25 MR. GREEN: I would like to take care

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1 of that in the next month or two, I would say.
 2 MS. KINGSLEY: So we're in February
 3 when are we -- give me a -- March 31st?
 4 MR. GREEN: Yeah, that sounds good.
 5 MS. GERING: I would do it shorter, but
 6 I know it's going --
 7 MS. KINGSLEY: And the bid documents by
 8 --
 9 MR. GREEN: In April, end of April
 10 MS. MacNAIR: Okay.
 11 MS. KINGSLEY: Is there a time -- this
 12 has been going on a long time. Do we have a
 13 deadline on this one being completed?
 14 MR. GREEN: There was a two-year time
 15 frame on the county grant. Now, I'm not sure
 16 what the date where that starts from, as far
 17 as --
 18 MS. KINGSLEY: Can you verify that?
 19 MR. GREEN: I'll get together with the
 20 county --
 21 MS. KINGSLEY: This has been drawn out
 22 a long time and I don't want to see us lose this
 23 because it's taking forever. So if you can
 24 verify our time line first and get back to us
 25 with that by Friday?

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1 going forward and what help they can give us.
 2 And so the result of that meeting was
 3 -- take it away, Jim.
 4 MR. ENNIS: Well, I guess first we
 5 reached out to Bucks County Planning Commission
 6 because in my experience they're gonna be the
 7 most affordable. They also have a high level of
 8 expertise so instead of going with a project
 9 consultant probably paying an outrageously higher
 10 cost than what they're putting in there, I
 11 reached out to them.
 12 Turns out when I reached out to them
 13 that Bucks County Planning Commission already had
 14 a contract with us now going six or seven years
 15 ago to update our subdivision and land
 16 development ordinance or SALDO, which is
 17 absolutely needed desperately needed in my
 18 opinion, 'cause the last time it's been updated
 19 is in 1995. So that's really behind. So they
 20 actually did do that part of the contract as far
 21 as coming up with a first draft. Now, somehow
 22 they did submit the first draft to us several
 23 years ago and it kind of fell through the
 24 wayside. I don't know why.
 25 MS. McHUGH: On our side?

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1 MS. GERING: Tomorrow?
 2 MS. KINGSLEY: I was giving them a
 3 break. Time line by 2/18 and assuming we have
 4 enough time then we could stick with the
 5 remaining time line we just talked about
 6 otherwise you have to go in high gear or a higher
 7 gear.
 8 Any other comments on the interface?
 9 Okay. Thank you very much. Appreciate it.
 10 Okay. So it looks like the planning
 11 commission has not come, so Jim's going to
 12 briefly --
 13 MR. ENNIS: I apologize, I didn't let
 14 them know to come. I thought that I was going to
 15 -- I thought I was gonna kind of doing the
 16 liaison for them, so --
 17 MS. KINGSLEY: One of the things that
 18 we've been talking about is updating the SALDO,
 19 which is the Subdivision and Land Development
 20 Ordinance and also the zoning ordinance. So the
 21 first step in that was to have the Bucks County
 22 Planning Commission come in and give us, kind of
 23 an update on where we are, 'cause apparently
 24 we're in the middle of some things. And then
 25 also discuss what kinds of things we could do

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1 MR. ENNIS: Yes, yes. So they were
 2 like oh, we've already been kind of doing this
 3 work for you.
 4 MS. McHUGH: Waiting to hear back from
 5 you.
 6 MR. ENNIS: Yeah. So I actually have
 7 to look at what they did do several years ago now
 8 at this point and then they gave us a cost
 9 estimate to basically complete it. So it
 10 basically be probably another draft because they
 11 finished the first draft and we never got with
 12 any feedback.
 13 MS. McHUGH: Is the first draft still
 14 relevant?
 15 MR. ENNIS: Well, there lies the issue.
 16 I have to actually look at it in the entirety of
 17 it and really and I also have to coordinate
 18 nature with Karen as well, 'cause Karen MacNair
 19 is heavily involved especially with enforcing, or
 20 not even enforcing, but making sure that there's
 21 compliance with the SALDO especially when it
 22 comes to design standards and engineering
 23 standards and storm water management. So I
 24 really have to kind of coordinate with her on
 25 that one.

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1 The bigger one, which kind of really
 2 spearheaded all of this is that I feel like your
 3 community for -- well, even before I stepped in
 4 is sending your community to the zoning hearing
 5 board repeatedly for the same things. And a lot
 6 of them has to do with dimensional standards and
 7 also dimensional nonconformities. Now, normally
 8 what a community does is if you keep sending
 9 people over the same years for many of the same
 10 things you start changing your ordinance maybe
 11 try to mitigate that somehow. I mean, you're
 12 always gonna send your community at one time or
 13 another to the zoning hearing board, but you're
 14 really not supposed to --

15 MS. MCHUGH: The goal should be minimal
 16 not --

17 MR. ENNIS: Constantly sending them
 18 over and over again for the same things. So with
 19 that, I started, you know -- now being your
 20 zoning officer, I just recognize I think there's
 21 a lot of things that need to be changed beyond
 22 even your nonconformities and your dimensional
 23 standards. So what that would entail is a
 24 comprehensive zoning ordinance update. So
 25 instead of doing -- the last time you had a

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1 free of charge. It's covered under their -- the
 2 acronym is MEDI, it's Municipal and Economic
 3 Development Initiative. And that analysis is
 4 fairly simple in the sense at least to me.
 5 Basically they have all the map data in place,
 6 they have this GIS system where they can do all
 7 the analysis and what they're going to do is
 8 they're going to look as far as your lot sizes
 9 and your lot dimensions mostly in your lot width.
 10 And they're going to have the cross reference of
 11 what we currently have in our zoning ordinance
 12 especially for every zoning district you have
 13 different dimensional standards. So when they do
 14 that analysis, now it's my perception that you
 15 have just a town full of nonconformities because
 16 you have the zoning ordinance that's actually
 17 more suburban than urban in nature. You have
 18 these very small lots, but you have a zoning
 19 district where these small lots exist that's
 20 actually calling for far larger lots, far bigger
 21 setbacks than what your town really has right
 22 now.

23 So I think this analysis is gonna
 24 reveal that you have a lot of nonconformities,
 25 which even further warrants why you probably need

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1 comprehensive zoning ordinance update is 2006,
 2 which really isn't that long ago.

3 MR. DOUGHERTY: 2000 what?

4 MR. ENNIS: 2006, which isn't that long
 5 ago, however, you've done a lot of plans post
 6 2006. Your comprehensive plan for instance is
 7 2011, I can't think of the exact year of your
 8 open space plan, but it's post 2006; your
 9 revitalization plan was post 2006. You're really
 10 supposed -- your zoning is supposed to be a tool
 11 or a mechanism for your plan, so your tool is old
 12 in comparison to what your vision and your goals
 13 have been stated within your plans. So I mean,
 14 at that right off the bat I think calls for a
 15 complete update to your zoning ordinance too, so
 16 that you're matching everything that you've
 17 doing. 'Cause this town's not without plans,
 18 believe me, I mean, there's a plan for a plan,
 19 but you know -- so you have to, you know, you
 20 kind of have to fix your tool to match those
 21 things.

22 So that's the comprehensive zoning
 23 ordinance update, that's also the comprehensive
 24 SALDO amendment. Now, we also notice in their
 25 proposal is a zoning analysis that's actually

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1 to really delve into a full zoning ordinance
 2 update and really get into changing numerous
 3 things and it even goes beyond that. I mean, I
 4 think, in my opinion, I think your sign ordinance
 5 isn't really that well done and really meet the
 6 needs of your community very well or addresses a
 7 lot different types of signages out there. I
 8 think your off-street parking standards probably
 9 need to be relooked at. And even just your
 10 overall environmental standards and that sort of
 11 thing. Basically it's a three prong kind of
 12 thing; it's this analysis, that's free, that all
 13 it takes is really just a letter from the
 14 community saying, yes, we want you to do this
 15 analysis as you described in your proposal. Then
 16 it's the subdivision and land development
 17 ordinance update trying to get that finally
 18 wrapped up because you already started that and
 19 then also beginning the comprehensive zoning
 20 ordinance update.

21 MR. DOUGHERTY: Jim, can you give us,
 22 in the order of the SALDO being that it's
 23 partially finished or we -- we don't know if we
 24 have a copy of what their product was?

25 MR. ENNIS: No, I actually -- they

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1 forwarded me the copy. They're like, oh, yeah,
 2 we already have some -- so it could've been
 3 potentially in my desk somewhere collecting dust
 4 without me even knowing about it.
 5 MR. DOUGHERTY: I mean, roughly when
 6 was that received by the borough?
 7 MR. ENNIS: 2012.
 8 MR. DOUGHERTY: So that's been there
 9 for quite some time. Can we just validate for
 10 certain that -- we need somebody to go back in
 11 the minutes and make sure something wasn't
 12 adopted, for all we know. 'Cause I don't think
 13 anybody on -- was anybody here in 2012 that's
 14 sitting in this room?
 15 MS. KINGSLEY: Ed you were on the board
 16 then.
 17 MR. DOUGHERTY: The point is I don't
 18 want us to look -- to be even worse that we
 19 actually did something with it and we're assuming
 20 that it just came in an envelope and no one
 21 opened it up.
 22 MR. ENNIS: Let's hope we didn't adopt
 23 anything, 'cause basically we've been using a
 24 1995 ordinance for something that was done in
 25 2012.

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1 your ordinance in its entirety.
 2 MR. DOUGHERTY: For \$14,000?
 3 MR. ENNIS: For \$14,000, that's
 4 correct.
 5 MR. DOUGHERTY: That doesn't seem like
 6 a rational number for me, in other words, the
 7 entire zoning thing is going to be changed to our
 8 liking? In other words, they're gonna come to us
 9 and ask us hundreds of opinions?
 10 MR. ENNIS: So if you were --
 11 MS. McHUGH: It's 200 hours.
 12 MR. ENNIS: Yeah, and also that my
 13 involvement too. So I'll be honest with you,
 14 it's actually probably good that the county's not
 15 here right now. They're going to do the grunt
 16 work and then I'm going to look at it and then
 17 I'll go, what are you doing with this one, no,
 18 okay, we really like that, I think this needs to
 19 be revamped, you know what I mean. So I'll
 20 provide the oversight then what it does is it
 21 goes eventually the overall process as even
 22 required under the municipalities' Planning Code,
 23 the state law is that it will go to your
 24 planning commission.
 25 MR. DOUGHERTY: Our planning commission

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1 MR. DOUGHERTY: Well, that's good.
 2 Well, let's find out if the 2012 thing was --
 3 MS. McHUGH: It wouldn't be, it was
 4 just a draft, so we wouldn't adopt anything.
 5 MS. KINGSLEY: I'll check with T.J.
 6 MR. DOUGHERTY: That's fine. That's
 7 all I'm asking. Second thing, in the scale of
 8 things in this 2012, to get this to the finish
 9 line, what's that figure the cost -- to get
 10 things to scale?
 11 MR. ENNIS: So the overall cost figure
 12 for both ordinance updates is 18,500. It's 4500
 13 just -- if we were just gonna do the SALDO.
 14 MR. DOUGHERTY: This part's 4500 and
 15 then the --
 16 MR. ENNIS: It's 14,000, I guess.
 17 MR. DOUGHERTY: And that's 14,000 is
 18 for the zoning?
 19 MR. ENNIS: Comprehensive zoning
 20 ordinance update.
 21 MR. DOUGHERTY: And they would
 22 basically take our guidance or they would bring
 23 up, is that changing our ordinance or is that
 24 just getting --
 25 MR. ENNIS: Oh, yeah, it's changing

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1 is the Bucks County
 2 MR. ENNIS: No.
 3 MR. MEYER: New Hope Borough.
 4 MR. DOUGHERTY: Which is our planning
 5 commission, which is us, okay.
 6 MR. ENNIS: Right, right. And they
 7 even factored in that they have six meetings as
 8 part of this overall scope.
 9 MR. DOUGHERTY: All right.
 10 MR. ENNIS: That will be six meetings
 11 of them acting as our consultant to our planning
 12 commission. Ultimately when we're final ly to a
 13 point where we really like this thing we then
 14 file to a T the formal adoption process under the
 15 Municipalities' Planning Code, which then also is
 16 where you guys step in based off of the
 17 recommendation of the planning commission to
 18 finally formally approve and enact it.
 19 MS. KINGSLEY: But then the other piece
 20 of this is one of the issues the town is facing
 21 is that because most downtown was built before
 22 zoning and to Jim's point, the rest of what was
 23 built was suburban zoning, which is fine and the
 24 zoning works for them, it doesn't work in the
 25 downtown. So part of this is looking at what

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1 will work in the downtown to facilitate property
2 owners to want to improve their properties
3 without having to invest thousands of dollars in
4 variances aren't even logical or they shouldn't
5 have to apply for, so that we can start to
6 encourage people to do property improvements as
7 opposed having them say the heck with it, it's
8 going to cost me \$15,000 just to -- before I
9 start.

10 MR. DOUGHERTY: I understand.

11 MS. KINGSLEY: I know you do.

12 MR. DOUGHERTY: I understand, so the
13 spacial and setbacks and stuff how does the
14 information or the data to drive some of your
15 review Jim sounds like you're going to be
16 reviewing a lot of things --

17 MR. ENNIS: Yeah.

18 MR. DOUGHERTY: Let's pick something in
19 that and it's unreasonable to keep a 31 foot tall
20 building, no, 31 is too short or somebody might
21 think it's too short who decides that 45 is okay?
22 Obviously there's a lot layers of choices here
23 and I just don't want us to have six story
24 buildings throughout town, 'cause we didn't pay
25 enough attention. Once it's in there, if it says

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1 recommending that, they give you some kind of
2 real resourceful, you know, input on why they're
3 recommending that and then we decide to take that
4 or leave it or we go well, actually that doesn't
5 seem likely because I think there's these other
6 buildings that have been, you know, either
7 exceeded or less than that that we want to
8 maintain and that's -- you just kind of keep
9 going through that process.

10 MR. DOUGHERTY: That's good.

11 MS. KINGSLEY: Yeah. The thing is
12 there's gonna be an educational process here for
13 council, as well as for the public, whoever wants
14 to attend about the different types of zoning.
15 Right now this town is locked into dimensional
16 zoning and that works up in Riverwoods and it
17 works in the neighboring -- it works there, it
18 doesn't work in the downtown and that's what's
19 forcing all the variances.

20 So what we'd like to do is to bring in
21 -- Peter's actually worked with form base zoning,
22 but we'd like to bring in a little bit of a
23 lecture series from the legal standpoint what
24 kind of things we might encounter as well as the
25 architectural and city planner, so that people

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1 60 we're going to have five story buildings all
2 over this town, it's as simple as that.

3 MR. ENNIS: So that's where they'll
4 come in.

5 MR. DOUGHERTY: Who is they?

6 MR. ENNIS: They -- if we decide to go
7 forward with this it would be the Bucks County
8 Planning Commission as our consultant for this.
9 So I have to step back with my experience, I
10 worked for the Montgomery Planning Commission and
11 we would do -- we would offer this service. And
12 what do is, there's just a host of resources that
13 the county has as far as a context like New Hope
14 some river town that's built X amount of years,
15 has developed in this certain way and what are
16 the standards out there, as far as what's the
17 best fit for that context. And then they would
18 then recommend we think your building height
19 should be blank, you know.

20 I actually don't think, you know, your
21 building height might even change all that much
22 from the 35 that you already have, you know.

23 MR. DOUGHERTY: I just picked that out
24 of the air.

25 MR. ENNIS: They tell you why they're

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1 start to understand what options are available to
2 us and what the impacts are.

3 And the state does allow for a form
4 based overlay so we can address some of the
5 issues in the downtown without disturbing a lot
6 of what's going on in the outer layer of the
7 community, so we're at the very infancy of this
8 process.

9 Does that describe it fairly well,
10 Peter, or do you have anything to add?

11 MR. MEYER: I didn't know bit overlays,
12 but that's certainly a acceptable way of do it.
13 The basic issue I think is, first of all, in
14 terms of learning more about form based zoning,
15 the idea is to make sure that we've got different
16 -- we have to define the areas in which we want
17 -- correct me if I'm wrong.

18 We have to define the areas in which we
19 want with different form -- building form that
20 the zoning covers, that would be the downtown
21 area, if you will. For instance what we have in
22 the more suburban track kind of places. And by
23 the way I've got a freebie candidate for you for
24 somebody who can do form base zoning and that's
25 Melissa, who you know. But that may be something

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1 for another workshop.
 2 But I have a different question which I
 3 wanted to raise, which had to do with whatever
 4 this draft was that they came up with in 2012,
 5 Bucks County Planning Commission. That could be
 6 this -- the free element, it could be a piece of
 7 \$4500 element and it could be a piece of \$14,000
 8 element, we've got no idea.
 9 MR. ENNIS: No, no.
 10 MR. MEYER: Or do we know?
 11 MS. GERING: Did we pay for anything
 12 then?
 13 MS. KINGSLEY: We didn't pay for
 14 anything.
 15 MR. MEYER: No, we didn't pay for
 16 anything then.
 17 MR. ENNIS: No, we did pay for
 18 something then.
 19 MR. MEYER: That's what I'm trying to
 20 find out whether or not that then effects what we
 21 expect to see if we can thing, our cost this time
 22 around.
 23 MR. ENNIS: Well, they basically showed
 24 and I got -- they gave me, I don't have it right
 25 now. They gave us some kind of level of an

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1 I told Jim my time frame is maybe the end of the
 2 year, might be a little aggressive, it's a
 3 challenge.
 4 MR. ENNIS: This is where I become the
 5 bad guy, there's no way. That's -- it's like --
 6 it's a very --
 7 MS. GERING: It's okay.
 8 MS. KINGSLEY: But they still have a
 9 whip.
 10 MR. ENNIS: There's a lot of things
 11 that have be put in place.
 12 MS. McHUGH: So need it.
 13 MS. KINGSLEY: It's so desperately
 14 needed for so many years that it needs to be a
 15 super priority and we need to push on it as hard
 16 as we can.
 17 MR. ENNIS: Now, can I ask do you even
 18 need to do that for this MEDI, this free thing
 19 that's --
 20 MS. KINGSLEY: That's a freebie, so --
 21 MR. ENNIS: So if I went ahead and
 22 drafted a letter and ask them --
 23 MS. KINGSLEY: Knock yourself it's a
 24 freebie whether we go forward or not. So let's
 25 get them started, okay. Cool.

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1 invoice back in 2012 on what was --
 2 MR. DOUGHERTY: Level of --
 3 MR. ENNIS: Of an invoice of what --
 4 MR. DOUGHERTY: I suspect we paid them.
 5 MR. ENNIS: Right, right. So they did
 6 show that there's a little bit, very little bit
 7 of, I think the 4500 that was originally agreed
 8 upon for that first draft remaining, still
 9 available.
 10 MR. DOUGHERTY: I'm ecstatic frankly.
 11 I had a lot more than that in the budget, so I'm
 12 very happy with 14, 4500. I'm happy with the
 13 \$14,000. So that's -- I'm good with that. I'm
 14 fine.
 15 MR. MEYER: You're the money man. I'm
 16 going to shut up, he's the money man.
 17 MS. KINGSLEY: What I'd like to do is,
 18 I've given the contract from the county to T.J.
 19 to review and so what I'd like is before the next
 20 meeting if everybody can review this and if you
 21 have any other questions about where we're headed
 22 at least with a starting process for them, you
 23 can bring them up at the meeting; but we'd like
 24 to be able to vote on this at the general meeting
 25 so we can move it forward and try to you know --

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1 Now, I've committed to try to get
 2 everybody out of here by six. So what I -- Dan
 3 has -- Connie and Dan and I as finance committee
 4 met two weeks ago and came up with a list of a
 5 whole bunch of projects.
 6 MS. GERING: Hold on.
 7 MS. McHUGH: How many pages is a chunk?
 8 (Indiscernible discussion.)
 9 MS. KINGSLEY: In the interest of time,
 10 so summary here, we all met and went through all
 11 the projects that we would like to see happen
 12 through 2018 and then Dan took all these,
 13 summarized the projects and then we wanted to go
 14 through them and prioritize and select who would
 15 work on the different projects and try to push
 16 that forward based on the urgency of the project.
 17 MR. DOUGHERTY: What I was going to
 18 suggest is we could through -- I don't think
 19 there's going to be time to discuss these 22
 20 projects today. What I'd like to do is verbally
 21 go through the list, describe them a little bit
 22 better and you may say, oh, I know what that
 23 means or you may say, oh, I have another I want
 24 to add. We're looking for your input, your
 25 mark-up and your speculative on our way -- you

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1 know, on what we think.
 2 We think this is pretty much the
 3 universe of the things that the borough could be
 4 working on in the year 2018 in the area of
 5 finance. We also know that we don't know
 6 everything so there's probably other ones we'd
 7 like you to add them. Also we do not think --
 8 the second is, that we have anywhere near the
 9 resources to get these 23 things done or
 10 accomplished during this year. Some of these we
 11 feel can you pushed off to future years. We want
 12 your input on that too.

13 MS. KINGSLEY: So today I think if you
 14 go through them and describe them.

15 MR. DOUGHERTY: That's what I'm going
 16 to do.

17 MS. KINGSLEY: And then input in the
 18 interest of time would be by e-mail.

19 MR. DOUGHERTY: Through individual
 20 e-mails to myself and to Connie -- Connie and
 21 myself I think is probably the best because she's
 22 the chair of the finance committee and then she
 23 and I will work to incorporate comments and/or
 24 2019 comments.

25 MS. KINGSLEY: If you can copy me too,

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1 what do we do relative to parking revenue and
 2 everything else, that's what that's about. An
 3 organization our size probably should have a
 4 strategic plan and we just said three, five and
 5 ten, it could be five and ten, who knows.

6 Administrative controls 3. Review tax
 7 collector financial arrangement. We have two --
 8 at least two tax collectors that collect money we
 9 just want to evaluate and summarize the financial
 10 relationship between ourselves, the borough and
 11 those tax collectors, how do they get
 12 compensated. What we found out during the budget
 13 process is that the tax collectors, the fees they
 14 charge is totally negotiable and the numbers are
 15 all over the place all throughout the region.
 16 And a lot of it comes down to is how difficult is
 17 it to collect the taxes for that particular
 18 borough and that type of thing. So it's not like
 19 it's -- it's not like we could -- our number
 20 looks high, it might be our number is higher or
 21 lower because ours are easier or harder than
 22 someone else's. But we would like to get our
 23 hands around whether or not we're paying an
 24 appropriate amount of money. We do not think --
 25 we don't have any information saying we're not

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1 I'd appreciate it.

2 MS. GERING: We'll copy Alison.

3 MS. KINGSLEY: Basically you're copying
 4 the finance committee.

5 MR. DOUGHERTY: Copy the finance
 6 committee with your comments, adds or deletes.
 7 Okay. First thing is, the first -- the project
 8 type is sort of -- don't go by that that much,
 9 it's just an attempt to try to put them into
 10 different categories of projects; but
 11 administrative controls.

12 So one of the things we were talking
 13 about is during the course of the year we would
 14 have quarterly budget reviews and that means like
 15 in April 15 or so, we would go and look at where
 16 we stand year-to-date relative to expenses and
 17 revenues, so that's what that is. Administrative
 18 controls No. 2, creation of a strategic plan, we
 19 would like to somewhere maybe this year or next,
 20 develop a plan for the borough's finances. And
 21 one of things that Connie's brought up for
 22 example is at some point cars are going to go
 23 away. Maybe the borough collects -- we collect a
 24 lot of money in revenue, so maybe in a 10 year
 25 plan, we should probably start thinking about

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1 paying the right amount, I want to stress that.

2 Create an inventory of all contracts
 3 and leases just like with what just happened,
 4 we'd like to know if we have with the leases with
 5 all these -- and here's just of a few of them the
 6 visitor's center, the Verizon parking lot, the
 7 Bucks County lease on the municipal lot, Verizon
 8 cell tower, Scantek which is brand new contract,
 9 Marsha Brown's parking lot, George Michael has a
 10 parking lot too apparently and we have -- we pay
 11 a zoning attorney to go to the zoning meetings.
 12 All those people are either leases or contracts
 13 that various people that were not in this room
 14 have entered an agreement and I'll bet you
 15 there's another half a dozen more. We think we
 16 should have a better handle and grasp on those.
 17 So that we could actually review at some point
 18 and go out to market and see if they're the right
 19 numbers.

20 Fifth item's probably a nonnegotiable
 21 one of the things in the finance area we have to
 22 do is the audit this year. No. 6, business
 23 privilege tax collection. Last year we collected
 24 the tax somewhere in the realm of \$80,000 in
 25 gross taxes. We want to evaluate the collection

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1 of that and also determine whether or not the way
2 we're collecting it if there might be
3 alternatives that might more business-friendly to
4 our businesses. Right now it's \$375 per year and
5 it goes out in June and then there's -- right now
6 a lot of people -- almost everyone pays it, I'd
7 say 98 percent, 99 percent pay it, but it is a
8 very time consuming process and we want to take a
9 look at that.

10 7. Determine -- overview of bill
11 payments. Currently as everybody knows that
12 comes to our council meetings, we get presented
13 with a chunk of paper each time it's -- we are
14 asked to pay \$157,462.16 and there's a giant list
15 of things and we don't really have enough time to
16 evaluate those things. We would like to perhaps
17 to work with the treasurer to give us a better
18 overview of where all these bill payments are
19 coming in each month and maybe categorize them
20 into sections are really no-brainer ones versus
21 pulling out some of the ones and bring them to
22 our attention of things that really only occur
23 once a year perhaps that we're not familiar with.
24 So we're not just asking questions on the fly
25 that way. So we'd like to have that be done a

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1 project.
2 Evaluate vendors. Here's a half a
3 dozen, no there are more than a half dozen; seven
4 vendors where we hired these vendors. They sort
5 of have a contract, it's sort of like the leases
6 and contracts over here, but these are actually
7 vendors and I'm not going to swear that these are
8 exactly the right category, but you get the
9 drift. We basically want to go out and make sure
10 we're getting the right value, the right quality
11 and making sure the price is right. And the
12 first thing you got to do is sort of an
13 inventory, find out and start bidding stuff out.

14 Financial policies. We want to
15 basically take a look at this -- No. 12. This is
16 something that Connie has already tackled, she's
17 probably halfway through this, but --

18 MS. GERING: Probably by next work
19 session it should be.

20 MR. DOUGHERTY: Take a look at our fee
21 schedules for all the various interactions we
22 have with people who come here and it's -- you
23 know, it might be \$50 to rent this room or \$150
24 for a street closure or this or that. There's
25 literally a dozen and every -- dozens of these

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1 little more effectively.
2 Grant income review. We'd like to know
3 -- and this is a nice -- are there grants out
4 there. I just saw something in borough news
5 today in this magazine where there was a large
6 number of grants given all across the state for
7 arborists for trees and there's probably 40
8 different boroughs and little cities got money
9 anywheres from 5 to \$20,000 to put trees in and
10 we obviously didn't apply for that. So we would
11 probably want -- and that's not a criticism of
12 anyone in this room. But we probably want to
13 know if there's stuff out there that we might be
14 perhaps -- that are annual that we should look
15 at.

16 The key thing here is the FOP,
17 Fraternal Order of Police contract review. It's
18 my understanding it comes up this year it's going
19 to be very, very important thing and it has a
20 pretty high impact on numbers health insurance,
21 employee contributions that is the process by
22 which we're changing to the plans moderately and
23 also it increases some contributions moderately
24 for the nonunioned employee group and we think
25 that that's under control right now, but it is a

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1 things and they're all set up those little fees
2 and Connie knows way more about this than I do,
3 but basically taking a look at those and
4 rationalizing those relative to other competitive
5 norms out there, seeing what other municipalities
6 do and making sure we're not, you know, they're
7 not, you know antiquated and they're up to date.

8 Here's an interesting one, is cost
9 control allocation of police service cost. This
10 is just in its beginning stages, we -- one of the
11 possible projects is to evaluate whether or not
12 the cost of providing some police services to
13 businesses in the community that perhaps require
14 those services because of the nature of their
15 business and maybe those businesses should be
16 paying a portion of our costs for that. So
17 that's something that we want to take a look at
18 or at least it's on these sheets of paper.

19 Village 2 and/or Riverwoods, we
20 reimburse currently about \$10,000 a year, \$5,000
21 a piece to -- for street lighting on the private
22 property of Village 2 and Riverwoods. And we've
23 got some guidance that says that's probably not
24 permissible, we have some peripheral early
25 guidance, but that's not something that's

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1 permitted; but we're doing it anyway. And it was
 2 an agreement reached by some -- no one in by the
 3 room, again, years ago. We're sending money up
 4 there to those folks. So we want to evaluate
 5 whether or not that's something we want to do.
 6 Property and liability insurance. We
 7 just want to take a look at the entire -- make
 8 sure that all of our -- that we have pollution
 9 insurance in place, that we have everything fully
 10 insured, that this building has enough coverage
 11 on it, that liability coverage is adequate, blah,
 12 blah, blah, so we want to take a look at that.
 13 We have approximately \$3 million at DVIT and we
 14 want to -- right now it's generating I wish --
 15 one percent, I believe and I know that that
 16 number's low in the budget. We are hoping to
 17 make that number much higher, so someone --
 18 that's a task that somebody needs to do and take
 19 -- you know, maybe if we can get three percent
 20 than that gets 90,000 instead of \$30,000, which
 21 is \$60,000 a year.
 22 We have some debt. We have some debt,
 23 I believe, on this building. I believe we have
 24 some debt on some LED light bulbs that we, you
 25 know -- the street lamps that we have. And if we

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1 permits boroughs and small municipalities to get
 2 grant monies to the volunteers and by abating
 3 either their earned income tax or a portion of
 4 their real estate taxes to help the volunteer
 5 fire department, so that's a project. Ken and I
 6 have talked about it and we're working the issue,
 7 but it's on this list.
 8 Financial policies, rental license.
 9 Currently the borough requires, I think \$25 for
 10 every landlord who rents a property within the
 11 borough limits, whether they live here or not,
 12 whether the landlord lives here or not. Then we
 13 historically have not been adequately collecting
 14 those funds and we would like to probably take a
 15 look at whether or not we continue that fee, the
 16 \$25 fee times we suspect maybe 400 units is
 17 \$10,000, so it's not a lot of money maybe somehow
 18 bury within the fire -- make an actual value to
 19 the landlord and to tenant and bury inside the
 20 fire inspection process as opposed to just a fee
 21 that generates income to us, which is what it is
 22 today.
 23 There are two other ones which are
 24 really bundled what's financial recovery efforts
 25 and there's probably another one under that. But

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1 do have \$3 million in the DVIT account earning
 2 one percent interest maybe we should look at the
 3 efficacy of trading off some of those funds. Not
 4 saying we should do this, make a conscious
 5 decision as opposed to an unconscious decision.
 6 We want to take look at the pension
 7 plan for the police and take a look at the
 8 funding level, as well as the investment, the
 9 investment philosophy. LED light funding. This
 10 is something that we want to take a look, we are
 11 hearing through some grapevine issues that they
 12 may be some warranty issues on the new lights
 13 that we had. For those people who were not part
 14 of this what we did is we basically had this new
 15 lights put in throughout the borough that we pay
 16 the electric for which are supposed to generate
 17 much revenue neutral, 'cause they take this -- we
 18 pay for the light bulb for the light, but the
 19 electric bill drops by so much that it didn't
 20 cost anything. So we have some concerns that
 21 that may not be as accurate as we thought it was
 22 when we agreed to it. So that's something we
 23 should probably take a look at.
 24 Volunteer firefighter tax abatement.
 25 This is a thing whereby Act 79 permits the --

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1 basically things that relative to try to recover
 2 some assets and issues that we came across, we're
 3 going to put those what's under auditor process
 4 and that type of thing. So that's it.
 5 MS. GERING: I'd like to just say one
 6 thing. It's a long list and we'd like people to
 7 have expertise. If there's something there you
 8 feel you'd like to work on, you know, that's when
 9 you send it to us and let us know you'd like to
 10 be part of that subcommittee or project. I guess
 11 we can call them projects.
 12 MR. DOUGHERTY: That's great. 'Cause
 13 over on the right it says possible staffing and
 14 what that means is, you might, yourself or you
 15 might have something that really peaks your -- or
 16 maybe you don't know anything that you'd like to
 17 learn more about.
 18 MS. GERING: Right.
 19 MR. DOUGHERTY: It doesn't have to be
 20 something that you love to do. Can we get a
 21 commitment by next Monday?
 22 MS. GERING: Our next meeting is on the
 23 19th, we meet every two weeks.
 24 MR. MEYER: Is when?
 25 MS. GERING: The 19th.

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1 MR. DOUGHERTY: The finance committee.
 2 MR. MEYER: That's the borough council
 3 meeting.
 4 MS. KINGSLEY: No, Connie's point is
 5 we're looking for people to --
 6 MS. GERING: We're looking for people
 7 to let us know what they like to work in, so by
 8 the time we have our next finance committee, we
 9 can have a sense of who would like to work on
 10 what, so we kind of have a plan where we're
 11 going.
 12 Now, I personally, I didn't put my name
 13 down here, I'd like to work on the vision plan
 14 for the next 10 years.
 15 MS. KINGSLEY: I want to try and get us
 16 out of here at six, so I'm going to defer any
 17 discussion on this and everybody, you know, if
 18 you have a specific question, just call Dan and
 19 ask him about the different topics.
 20 MR. DOUGHERTY: I can have a cup of
 21 coffee with you if you want to go over it in more
 22 detail.
 23 MS. KINGSLEY: And then if you have
 24 items other than finance items that you want to
 25 add to this list, just shoot them out to us,

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1 dealing with and then that gets attached to the
 2 applicant's submission and all of the supporting
 3 documents get attached to it and once a decision
 4 is made, everybody who was at the meeting, the
 5 night it was approved, they all sign off on it.
 6 So if a committee member wasn't there, there's no
 7 signature from them. And they are all asserting
 8 that whatever's attached to that represents the
 9 final decision and the applicant and their lawyer
 10 and their architect and whoever else is there
 11 with them also signs off on it.
 12 So when they walk out of that meeting,
 13 there's no question, whether it's planning or
 14 HARB or a committee meeting where something was
 15 approved, everybody understands exactly what was
 16 approved, so that we don't end up wasting
 17 everybody's time in the future. And it also --
 18 it creates a mutual respect between the
 19 committees that they need to review the materials
 20 ahead of time. And that they understand, yes,
 21 volunteers and they deserve respect, but the
 22 applicant has spent a fortune in order to get
 23 there and they deserve the mutual respect. And
 24 so that's what we're going to try to create with
 25 this.

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1 okay. So that we can start to allocate these to
 2 people and get as much of this done this year as
 3 we can.
 4 So with that, the only other item I
 5 have is discussing -- and I'm just going to send
 6 out a -- I'll just send out a draft of setting
 7 parameters for planning, zoning and HARB and
 8 committees for how they'll operate for the coming
 9 year. I think we all know that there's been
 10 issues with consistency. At the last meeting
 11 where we ended up in an hour and a half
 12 discussion and then had to refer it to legal for
 13 opinion, that whole episode probably cost us, I
 14 don't know in man hours and actual legal fees,
 15 probably a couple thousand dollars or more.
 16 MS. McHUGH: Plus the hassle and waste
 17 of time that it was.
 18 MS. KINGSLEY: And wasting a lot of
 19 people's time. So to prevent that, I sat with
 20 JoAnn who obviously deals with the agendas and
 21 minutes and setting up all of these meetings for
 22 all the committees and we came up with basically
 23 a rough plan that starts out with a checklist,
 24 you know, the name of the property, a checklist
 25 of all the items that that committee would be

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1 So I'm going to send out a draft and
 2 then everybody's free to throw into it whatever
 3 you want. I'm sure there's stuff I missed, but
 4 at least it's starting a thought process on how
 5 we get this out to all the committees, so we'll
 6 send that out.
 7 And unless anybody has anything else,
 8 I'm going to adjourn and go into executive
 9 session for legal and financial for about five
 10 minutes.
 11 MR. MAISEL: Just wanted to take one
 12 minute on this. Is there an opportunity to -- I
 13 mean, to cull this and really like -- would this
 14 part of a conversation that we would
 15 collectively? 'Cause this seems fairly daunting
 16 if you make the assumption that --
 17 MR. DOUGHERTY: That's the goal of it.
 18 So I would be happy if even half of those things
 19 got done in 2018. The purpose of some of the
 20 columns are time and effort, urgency, so using
 21 some of these things to make those decisions.
 22 MS. GERING: It's a vision. I mean, we
 23 just went and threw out all the different things
 24 we wanted to.
 25 MR. DOUGHERTY: Alison would like them

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1 all done.
 2 MR. MAISEL: Well, that's the plan.
 3 MS. MCHUGH: Well, it's nice to have it
 4 written down as opposed to just having all this
 5 stuff out there that oh, we need to do this, we
 6 need to do this.
 7 MS. KINGSLEY: You're excited and you
 8 want to move faster.
 9 MS. GERING: Yeah. And you might have
 10 something that we missed on the list or Laurie
 11 may have something.
 12 MR. MAISEL: I think it's great. I'm
 13 just -- I'm always a minimalist in terms of
 14 expectation.
 15 MR. DOUGHERTY: But that's exactly the
 16 goal Ken it's basically and then the next year it
 17 becomes a template for 2019 for the things that
 18 didn't get done.
 19 MS. KINGSLEY: Anything else?
 20 Meeting adjourned into executive
 21 session.
 22 (Meeting concluded at 6:00 p.m.)
 23 ---
 24
 25

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 2
 3
 4 CERTIFICATE
 5
 6
 7
 8 I hereby certify that the proceedings
 9 and evidence are contained fully and accurately,
 10 to the best of my ability, in the notes taken by
 11 me at the meeting in the above matter; and that
 12 the foregoing is a true and correct transcript of
 13 the same.
 14
 15
 16
 17 TARA WILSON, C.R.
 18
 19
 20
 21
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 23
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