

## **U&O Inspection Procedures and Safety Guidelines**

**Effective 5/11/20 until further notice**

### **Residential:**

- All people present and inside the building are required to have a face covering.
- The least amount of people shall be present in the building, besides the inspector. It is preferred to just one person inside the building during the inspection. Either the owner or the owner's agent.
- A minimum of 6' social distancing is required during the entire inspection.
- A failed report will be emailed to the applicant after the inspection.

### **Commercial:**

- All people present and inside the building are required to have a face covering.
- Only 1 person shall be present inside the building, besides the inspector. Either the owner or owner's agent shall provide access. When possible, schedule the inspection during off business hours and no employees present for occupied buildings.
- A minimum of 6' social distancing shall be maintained during the entire inspection.
- A failed report will be emailed to the applicant after the inspection.

Failed inspections will be accompanied by pictures of the items for correction and emailed to the applicant.

**Please note:** These are minimum safety precautions and does not cover all circumstances. It is at the inspector's discretion to request more stringent safety precautions at the time of inspection or request no one be inside the building if completely unoccupied and vacant.

These guidelines are for your safety as well as the inspector's safety. Thank you for your understanding.

Respectfully,

The Code Enforcement Department