

NEW HOPE BOROUGH PARKING PERMITS RULES AND REGULATIONS

1. All permit holders must call the New Hope Police Department to report any parking issues relating to parking permits at 215-862-2483 during business hours.
2. When parked, the parking permit placard must be placed on the driver's side dash board above the state inspection/emissions stickers in full view. (Failure to place the permit on the designated location will result in a parking ticket being issued, even if you are parked legally!)
3. Permit holders may not duplicate parking permits.
4. Residents are allowed one parking permit per household. However, you may list two vehicles on the permit.
5. Cars must be parked within the lines/boundaries of the parking space or curb.
6. It shall be unlawful to park or occupy any space or area for which a valid permit is not issued. Residential Parking Permits do not allow you to park in the lots in town.
7. Visitors, Repair/Delivery Persons, Vendors and Solicitors may not use your parking permit. The Parking Permit issued is only valid for the registered vehicle.
8. Ownership of parking permits may not be transferred. Permits are for the exclusive use of the individual listed on the permit. Transferring ownership or sharing of the parking permit may result in termination of the parking permit.
9. The Borough will not issue duplicate parking permits, except for lost, stolen or damaged permits. Lost, stolen or damaged permits must be reported in writing to the New Hope Borough Police Parking Violations Department within 72 hours of said loss. In cases of loss or theft, an affidavit explaining the loss or theft should accompany the report. The New Hope Borough Police Department will issue a replacement parking permit upon receipt of the permit holder's written report and affidavit and there will be a **\$10.00** replacement fee for a new parking permit.
10. Only applicants who reside in New Hope Borough are eligible to obtain a Residential Parking Permit. Applicants must show proof of residency via their Pennsylvania Driver License. Applicants applying for Chestnut and Buttonwood must also provide the same and must meet the guidelines outlined in New Hope Borough Resolution #2008-04R.
11. The Borough of New Hope reserves the right to make any changes or additions/deletions to these rules/regulations as deemed necessary.

12. Residents of Chestnut and Buttonwood Streets must call the Parking Violations Clerk and request a temporary visitor permit. This permit may be used for visitors parking short-term on Chestnut or Buttonwood Streets and only applies to visitors of homeowners who reside on either street. Your request will be granted by the Chief of Police at his discretion. The requestor must provide the dates the visitor is staying, the Make/Model/Color and the License Plate number of the vehicle. The request for visitor temporary permits should be made well in advance, you may call the parking Violations Clerk and during office hours Monday through Friday 10:00am – 4:00pm. Failure to request parking permits for visitors could result in their vehicle receiving a parking ticket.
13. Vehicles should be locked at all times. New Hope Borough shall not assume liability for auto accessories or articles left in a vehicle. No liability shall be assumed by the Borough for loss or damage by fire, theft or any other cause to, or by the vehicle, while parked in the Borough. Parking is entirely at the permit holder's risk.
14. Vehicles must park passenger side to curb as stated by Pennsylvania Law. Failure to follow this rule will result in the issuance of a parking ticket.
15. There shall be no refunds or rebates for any permits and no prorating.
16. Upon notice of this agreement, the permit applicant agrees to supply the following information to the Parking Violation's Clerk and also agrees to complete this application in its entirety. Applicant must provide a Valid Pennsylvania Driver License, valid Vehicle Registration and valid Vehicle Insurance Card. Parking permits cannot be used by any other vehicle other than the vehicle listed on the parking permit placard. Failure to comply may result in the permit being void and violators may incur parking tickets on vehicles not properly registered with the department.
17. Payment for parking permits is expected in a timely manner. Parking Permits are to be renewed on a yearly basis. The permits are issued January 1st and expire December 31st each year. All payments for Parking Permits are due prior to the 5th day of January but not before December 31st. After January 5th warning notices will be placed on your vehicle as a reminder to renew. Failure to renew your permit by the 10th day of January may result in the vehicle receiving a parking ticket which the vehicle owner will be responsible to pay. It is the responsibility of the permit holder to remember to renew their permit each year. No reminder notices will be mailed as of January 1, 2014.
18. It is the vehicle owner's responsibility to contact the Parking Violations Department to request a temporary parking permit. Temporary parking permits are only issued for special circumstances involving your registered vehicle. All temporary permits will be approved by the Chief of Police at his discretion and issued by the Parking Violations Clerk. Permit holders must be able to provide the Make/Model/Color and License Plate to the Vehicle that the Temporary Permit will be issued to and the date range it is needed for.

I have read and understand these Rules and Regulations and by my signature agree to abide by them.

Please return this page with the appropriate signatures and date to:
New Hope Borough Police Department / Parking Violations Department
125 New Street
New Hope, PA 18938

Print-Name of Permit Holder:

_____ (First & Last Name)

Signature-Name of Permit Holder: _____

Address: _____

(Physical address and mailing address, if different)

Best Telephone Number to reach you at: _____

Email: _____

Emergency Contact Name & Phone Number:

Please provide the following required documentation upon applying for your parking permit.

This information will be copied for departmental records.

Valid Driver's License, Vehicle Registration and Vehicle Insurance Card

Vehicle Make: _____

Model: _____

Color: _____ Pa or NJ (Circle one) or

other: _____

APPLICANTS - DO NOT WRITE BELOW THIS LINE

FOR OFFICE USE ONLY

Permit # _____

Fee Paid by: Check _____

Effective Date: _____

Cash _____

Expiration Date: _____

Credit Card _____

Amount Paid: _____

Date Paid: _____

FEES ARE NON-REFUNDABLE

No Proration of fees